



Instruction Circular

APPLICABLE IN PAKISTAN

Circular No. P/INST/2021/79

May 24, 2021

Schedule of Bank Charges (SOBC) for the period from 01.07.2021 to 31.12.2021

To: The Managers, All Pakistan Branches

From: Branch Operations & Account Services

We are enclosing the SOBC for the half year July 2021 to December 2021 and for the convenience of branches, all revisions/ additions have been highlighted. The amendments have been carried out based on the recommendations received from various Business Areas/ Operations and after carrying out a comparison between our charges and those of the other banks.

We would like branches to note the following:

- **All charges do not include Sales Tax (ST)/ Federal Excise Duty (FED) but a column has been added to inform branches whether ST/ FED is applicable on the particular services. All back-end charges which are recovered through the system at day-end/ month-end will include ST/ FED. At the same time, charges auto recovered by the system in branches with ETS terminals already include ST/ FED.**
- Wherever charges are negotiated with customers or as per specific agreement or on actual basis, branches should calculate ST/ FED separately at the rate mentioned against each Province/ Area.
- The ST/ FED levied by the Government makes it obligatory on the Bank to pay ST/ FED on nearly all its income other than mark-up income and dispatch/ communication charges and no customer including Government Organizations/ Institutions are exempted from recovery of ST/ FED.
- HOK will continue to pay ST/ FED centrally to the Government in respect of the Bank's overall income.
- All 83 branches (list attached), located in areas which are exempted by the Government from the levy of ST/ FED, should NOT recover ST/ FED from their customers.
- Exemptions from recovery of charges based on balances in CD/ Profit Earning Accounts of Individuals and Companies are given in Part 'S' of the SOBC. Branches should note that charges waivers based on the account balances criteria given, should only be granted for categories of charges listed under Part 'S' and not for charges included under other parts.
- **All respective stakeholders/ product owners who have revised their product/ service charges, are responsible to ensure that these have been appropriately updated in the system through IT and they should ensure that the same are being correctly deducted from the customers.**

All Managers of Branches/ Corporate & Commercial Centres/ Sub-Centres are advised to carefully study the attached SOBC and call a meeting of all their staff, who are involved in the processing of transactions to go through the complete SOBC so that everyone properly understands the changes which have been highlighted and are able to implement them correctly and guide customers accordingly. Please ensure that each Departmental Head to be provided with a copy of that section of the SOBC which relates to his/ her particular area, so that it is readily available with him/ her for reference.

A copy of SOBC should be available on all counters of the branch and also placed on the Branch's Notice Board in the customer area, one month before 1st July 2021. The SOBC booklets, when received, may be provided to customers on request. The revised SOBC will also be posted on the Bank's website: www.hbl.com and a notice about the revision of our SOBC will appear in prominent newspapers in June 2021.

(Email approval is attached)

Fouzia Jabeen Janjua
Head – Branch Operations &
Account Services

(Email approval is attached)

Kamran Zaffar Muggo
Head – Operations Services

From: Fouzia Jabeen Janjua
Sent: Sunday, May 30, 2021 9:01 PM
To: Murtaza Hussain; Kamran Muggo
Cc: Bilawal .; Shehzad Shafi; Ali Haider Gardezi; Naved Rasheed Siddiqui; Rashid Bhatti; Muhammad Ammar Zia
Subject: Re: P/INST/2021/79- Schedule of Bank Charges for 01.07.2021 to 31.12.2021

Approved.
Thanks
FJ

From: Kamran Muggo
Sent: Sunday, May 30, 2021 12:45 PM
To: Murtaza Hussain; Fouzia Jabeen Janjua
Cc: Bilawal .; Shehzad Shafi; Ali Haider Gardezi; Naved Rasheed Siddiqui; Rashid Bhatti; Muhammad Ammar Zia
Subject: RE: P/INST/2021/79- Schedule of Bank Charges for 01.07.2021 to 31.12.2021
Attachments: P-INST-2021-79- Schedule of Bank Charges for 01.07.2021 to 31.12.2021 - English.pdf; P-INST-2021-79- Schedule of Bank Charges for 01.07.2021 to 31.12.2021 - Urdu.pdf

Approved.

Kamran Z. Muggo
Head Operations Services

List of 83 Branches Exempted from Federal Excise Duty

Located in Northern Areas/ FATA / PATA areas

S.#.	CODE #	NAME OF BRANCHES	TEHSIL	DISTRICT	PROVINCE NAME	PATA /FATA / NORTHERN AREAS	BUSINESS GROUP	NAME OF REGIONS
1	99	ZHOB	ZHOB	ZHOB	BALUCHISTAN	PATA	RETAIL	QUETTA
2	107	GILGIT	GILGIT	GILGIT	GILGIT - BALUCHISTAN	NORTHERN AREA	RETAIL	ISLAMABAD
3	221	MINGORA-BANK SQUARE	SWAT	SWAT	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
4	232	PUNJABI BAZAR, PARACHINAR	KURRAM AGENCY	KURRAM AGENCY	FATA	FATA	RETAIL	PESHAWAR
5	278	CHAKDARA	ADINZAI	DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
6	315	LANDI KOTAL, KHYBER AGENCY	KHYBER AGENCY	KHYBER AGENCY	FATA	FATA	RETAIL	PESHAWAR
7	344	SADDA, KURRAM AGENCY	KURRAM AGENCY	KURRAM AGENCY	FATA	FATA	RETAIL	PESHAWAR
8	349	DEEWANA BABA	GAGRA	BUNER	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
9	351	KOZA BANDI	KABAL	SWAT	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
10	355	DIR	DIR	UPPER DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
11	357	TOTALAI	DAGGAR	BUNER	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
12	358	ANGHAPUR	DAGGAR	BUNER	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
13	359	BARAWAL BANDI	DIR	DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
14	361	BARA, KHYBER AGENCY	KHYBER AGENCY	KHYBER AGENCY	FATA	FATA	RETAIL	PESHAWAR
15	363	MUNDA	DIR	DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
16	382	BUNEY, DISTRICT CHITRAL	CHITRAL	CHITRAL	KHYBER PAKHTOON-KHA	PATA	RETAIL	PESHAWAR
17	383	AUYUN DISTRICT CHITRAL	Ayun	CHITRAL	KHYBER PAKHTOON-KHA	PATA	RETAIL	PESHAWAR
18	386	KHAR	BAJOUR AGENCY	BAJOUR AGENCY	FATA	FATA	RETAIL	MARDAN
19	440	PIR BABA	GADIZI	BUNER	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
20	458	MADYAN	SWAT	SWAT	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
21	476	SKARDU-BAZAR CHOWK YADGAR	SKARDU	SKARDU	GILGIT - BALUCHISTAN	NORTHERN AREA	RETAIL	ISLAMABAD
22	480	DARGAI	MALAKAND AGENCY	MALAKAND AGENCY	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
23	932	SOWARI	BUNER	BUNER	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
24	975	CHITRAL	CHITRAL	CHITRAL	KHYBER PAKHTOON-KHA	PATA	RETAIL	PESHAWAR
25	977	DAROSH, DISTRICT CHITRAL	CHITRAL	CHITRAL	KHYBER PAKHTOON-KHA	PATA	RETAIL	PESHAWAR
26	1009	DRASUN	CHITRAL	CHITRAL	KHYBER PAKHTOON-KHA	PATA	RETAIL	PESHAWAR
27	1080	CHAR BAGH	SWAT	SWAT	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
28	1096	ALIZAI	KURRAM AGENCY	KURRAM AGENCY	FATA	FATA	RETAIL	PESHAWAR
29	1097	KABAL	MALAKAND AGENCY	MALAKAND AGENCY	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
30	1104	KUMBAR	Lal Qila	DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
31	1130	BAZARGAI	BUNER	BUNER	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
32	1137	KOT	MALAKAND AGENCY	MALAKAND AGENCY	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
33	1139	TOTAKAN	MALAKAND AGENCY	MALAKAND AGENCY	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
34	1141	NAWANGAI-MAIN BAZAR	BUNER	BUNER	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
35	1150	TIMARGARA	DIR	DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
36	1162	RABAT	DIR	DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
37	1192	BISHAM	SHANGLA	SHANGLA	KHYBER PAKHTOON-KHA	NORTHERN AREA	RETAIL	ISLAMABAD
38	1225	SAKHAKOT	MALAKAND AGENCY	MALAKAND AGENCY	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
39	1313	AKHAGRAM	DIR	DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
40	1328	GAHKUCH	GHIZER	GHIZER	GILGIT - BALUCHISTAN	NORTHERN AREA	RETAIL	ISLAMABAD
41	1334	CHAKESAR	SHANGLA	SHANGLA	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
42	1419	THANA	MALAKAND AGENCY	MALAKAND AGENCY	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN

S.#.	CODE #	NAME OF BRANCHES	TEHSIL	DISTRICT	PROVINCE NAME	PATA /FATA / NORTHERN AREAS	BUSINESS GROUP	NAME OF REGIONS
43	1456	LORALAI	LORALAI	LORALAI	BALUCHISTAN	PATA	RETAIL	QUETTA
44	1488	KHAZANA	MALAKAND AGENCY	MALAKAND AGENCY	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
45	1498	GARAM CHASHMA	CHITRAL	CHITRAL	KHYBER PAKHTOON-KHA	PATA	RETAIL	PESHAWAR
46	1499	BUNJI	ASTORE	ASTORE	GILGIT - BALTISTAN	NOTHERN AREA	RETAIL	ISLAMABAD
47	1513	RAZMAK	NORTH WAZIRISTAN	NORTH WAZIRISTAN	FATA	FATA	RETAIL	PESHAWAR
48	1538	DARORA	DIR	DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
49	1637	SHIGAR BAZAR	SKARDU	SKARDU	GILGIT - BALTISTAN	NOTHERN AREA	RETAIL	ISLAMABAD
50	1663	DARRA ADAM KHEL, KOHAT	F.R.KOHAT	F.R.KOHAT	FATA	FATA	RETAIL	PESHAWAR
51	1691	GAMBA	SKARDU	SKARDU	GILGIT - BALTISTAN	NOTHERN AREA	RETAIL	ISLAMABAD
52	1695	TORI BAZAR, PARACHINAR	KURRAM AGENCY	KURRAM AGENCY	FATA	FATA	RETAIL	PESHAWAR
53	1718	BARIKOT	BARIKOT	SWAT	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
54	1743	KOTO	DIR	DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
55	1744	SAMAR BAGH	DIR	DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
56	1746	MIRANSHAH-DATTA KHEL ROAD	NORTH WAZIRISTAN	NORTH WAZIRISTAN	FATA	FATA	RETAIL	PESHAWAR
57	1750	KALAYA	ORAKZAI AGENCY	ORAKZAI AGENCY	FATA	FATA	RETAIL	PESHAWAR
58	1806	MIR ALI	NORTH WAZIRISTAN	NORTH WAZIRISTAN	FATA	FATA	RETAIL	PESHAWAR
59	1808	GHILJO	ORAKZAI AGENCY	ORAKZAI AGENCY	FATA	FATA	RETAIL	PESHAWAR
60	1821	SHAHGRAM	CHITRAL	CHITRAL	KHYBER PAKHTOON-KHA	PATA	RETAIL	PESHAWAR
61	1878	SHERINGAL-MAIN BAZAR	UPPER DIR	UPPER DIR	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
62	1918	DANDAI BAZAR	SHANGLA	SHANGLA	KHYBER PAKHTOON-KHA	NOTHERN AREA	RETAIL	ISLAMABAD
63	1942	MATTA-NEW COLLEGE CHOWK	MATTA	SWAT	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
64	1959	PALAI DARRA	MALAKAND AGENCY	MALAKAND AGENCY	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
65	1970	INAYAT KALAY	BAJOUR AGENCY	BAJOUR AGENCY	FATA	FATA	RETAIL	MARDAN
66	1974	SINGAL	GHIZER	GHIZER	GILGIT - BALTISTAN	NOTHERN AREA	RETAIL	ISLAMABAD
67	2276	TOR WARSAK BRANCH	BUNER	BUNER	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
68	2307	CHALLAS BRANCH, DISTRICT DIAMER	CHILLAS	CHILLAS	GILGIT - BALTISTAN	NOTHERN AREA	RETAIL	ISLAMABAD
69	2315	MAIN BAZAR BRANCH, KHAPLU	GHANCHE	GHANCHE	GILGIT - BALTISTAN	NOTHERN AREA	RETAIL	ISLAMABAD
70	2322	MAIN BAZAR, MUSLIM BAGH BRANCH, DISTRICT QILA SAIFULLAH	QILA SAIFULLAH	QILA SAIFULLAH	BALUCHISTAN	PATA	RETAIL	QUETTA
71	2327	AIRPORT ROAD BRANCH, MINGORA.	SWAT	SWAT	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
72	2331	KHAWAZA KHELA BRANCH	KHAWAZA KHELA	SWAT	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
73	2335	ALI ABAD BRANCH, HUNZA	HUNZA	HUNZA	GILGIT - BALTISTAN	NOTHERN AREA	RETAIL	ISLAMABAD
74	2366	SOST, CHINA BORDER BRANCH	HUNZA	HUNZA	GILGIT - BALTISTAN	NOTHERN AREA	RETAIL	ISLAMABAD
75	2373	SHAHDARA MINGORA BRANCH, DISTRICT SWAT.	SWAT	SWAT	KHYBER PAKHTOON-KHA	PATA	RETAIL	MARDAN
76	2463	ALAMDAR CHOWK BRANCH, SKARDU	SKARDU	SKARDU	GILGIT - BALTISTAN	NOTHERN AREA	RETAIL	ISLAMABAD
77	2516	KOHLU BRANCH	KOHLU	KOHLU	BALUCHISTAN	PATA	RETAIL	QUETTA
78	2527	VILLAGE DASU BRANCH	KOHISTAN	KOHISTAN	KHYBER PAKHTOON-KHA	NOTHERN AREA	RETAIL	ISLAMABAD
79	2550	DERA BUGTI BRANCH	DERA BUGTI	DERA BUGTI	BALUCHISTAN	PATA	RETAIL	SUKKUR
80	516	SUI	DERA BUGTI	DERA BUGTI	BALUCHISTAN	PATA	RETAIL	SUKKUR
81	5030	ISLAMIC BANKING BATKHELA BRANCH, MALAKAND AGENCY.	MALAKAND AGENCY	MALAKAND AGENCY	KHYBER PAKHTOON-KHA	PATA	ISLAMIC BANKING	MARDAN
82	5031	ISLAMIC BANKING WAZIRDAND BRANCH, KHYBER AGENCY, FATA (FORMER NEW BARA MARKET)	KHYBER AGENCY	KHYBER AGENCY	FATA	FATA	ISLAMIC BANKING	PESHAWAR
83	5054	ISLAMIC BANKING NEW ROAD, MINGORA	SAIDU SHARIF	SWAT	KHYBER PAKHTOON-KHA	PATA	ISLAMIC BANKING	MARDAN



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EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021

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HBL						FED/ST Applicable	Charge Code	Misys Internal Account	
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021									
Description		Charges							
INTERNATIONAL BANKING									
Part A	IMPORTS								
1		Sight/DA Letter of Credit Opening Commission.	Annual volume during a calendar year	1st Qtr or part thereof	Each sub Qtr or part thereof	Minimum Amount per LC	YES	C5	912006
	a		Upto Rs. 25 M	0.40% Per Quarter	0.25% Per Quarter	Rs. 2,000/- per LC			
	b		Exceeding Rs. 25 M to Rs. 50 M	0.35% Per Quarter	0.20% Per Quarter				
	c		Exceeding Rs. 50 M to Rs. 100 M	0.30% Per Quarter	0.20% Per Quarter				
	d		Above Rs.100 M	Negotiable Per Quarter	Negotiable Per Quarter				
	e	Plus : Swift Charges Rs. 2,000/- Flat Courier Charges: Local - Within City: Rs. 150/- Flat Per Item Inland - Inter City: Rs. 250/- Flat Per Item Foreign: Rs.2,500/-					NO	03 27	912352 912304
	f	Note:- a) (i) If concessional rates are approved by the Functional Head, these are subject to the fulfilment of requirements mentioned in para # (ii) below, otherwise full rate shall be charged. (ii) Projected Annual Volume to be ascertained and approved by Functional Head. (iii) Commitment letter to be obtained from the customer for recovering "Difference" in commission arising out of shortfall in business volumes at the end of the year. (iv) Branches on the basis of TI Report 2-00A will monitor Import Business against concessional rate and recover Commission if any due to shortfall in the volume of Business. (v) Recovery of commission, if any, due to shortfall in volumes of business will be made by the branches at the end of the year. (vi) Any waiver will be approved by respective Functional Head. Note:-b) If party makes payment of Import Bill in Foreign Currency in which LC was opened. (i) Commission in lieu of exchange @ 0.12 % will be recovered plus Handling Charges Rs.800/- Flat (ii) Commission @ 0.12% will be recovered if Foreign Exchange Cover provided by the client is through another Bank plus Handling Charges Rs.1,000/- Flat Note:-c) Additional Charges Rs.800/- Flat will be recovered for the issuance of certificate to the remitting bank. This charge will be applicable when Customer arranges remittance through another Bank. Note:-d) L/C Commission will also be recovered for un-expired L/C period due to exchange rate fluctuation by virtue of providing forward cover to the customer after opening of L/C.					YES	N5	930249
						YES	QD	912010	
						YES	N5	930249	
						YES	QD	912010	
						YES	QD	912010	
						YES	C5	912006	
g	L/C opened under "Supplier Credit", "Pay As You Earn Scheme" - for period over one year.	0.40% per quarter or part thereof upto final payment - Minimum Rs.2,200/- At the time of opening of L/C, commission to be charged on full amount of L/C liability plus interest payable thereon for the period from the date of opening of L/C until its expiry. Thereafter, commission is to be recovered on six monthly basis on outstanding/ reducing liability, as per Schedule of Charges applicable as at that date.				YES	A6	930106	
h	L/C opened under "Deferred Payment" - for period over one year.	0.40% per quarter or part thereof upto final payment - Minimum Rs.3,000/- At the time of opening of L/C, commission to be charged on full amount of L/c liability for the period from the date of opening of L/C until its expiry. Thereafter, commission is to be recovered on six monthly basis on outstanding/ reducing liability, as per Schedule of Charges applicable as at that date.				YES	A6	930106	
i	In case of L/G undertaking to be issued favouring SBP for providing forward cover exchange risk under Suppliers /Buyers Credit "Pay As You Earn Scheme" and "Deferred Payment" L/C on behalf of applicant.	L/G commission to be charged @ 1.6% per annum on reducing liability. Minimum Rs.2,000/-				YES	A2	930102	
j	Non-Reimbursable Letters of Credit under Barter / Aid/ Loans & Authorization to Pay.	1.0% for first quarter and 0.30% for each subsequent quarter or part thereof. Minimum Rs.1,500/-				YES	B0	930110	
2	REVALIDATION CHARGES								
	Revalidation Commission for expired L/Cs revalidated	(i) Commission to be recovered from the date of last expiry of L/C until new expiry date, at rates applicable in case of opening of fresh L/C as in (1) above. (L/C commission will be calculated on the amount of liability as per Exchange Rate prevailing on the date of revalidation). (ii) Revalidation commission will be charged for one quarter, minimum as in (1) above on bill amount on acceptance by the applicant upon submission of documents against expired L/C at negotiating/opening bank's counters.				YES	A8	930108	
3	TRANSFER OF L/C-EXPORTS								
	Transfer of L/C to New Beneficiary	Transfer commission at rates applicable in case of opening of fresh L/C as in (1) above. Minimum Rs. 2,000/-				YES	A9	930109	

HBL				FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
4	Registration of Import Contract					
a	Registration of Import Contract	With SBP in respect of Private Foreign Currency Loan obtained by borrower in Pakistan from Foreign lenders.	Handling charges Rs.6,000/- Flat	YES	B3	912818
b	Issuance of certificate regarding opening of LC for registration of contract with another Bank for booking of forward exchange cover at Importer's request.	Rs.1,000/- per application flat for LC upto Rs.1 M Rs.1,500/- per application flat for LC over Rs.1 M		YES	Q2	912815
c	Contract Registration Fee other than 'a' above.					
i	Upto Rs.75 Million	0.20% Minimum Rs.2,000/- irrespective of import volumes.		YES	B3	912818
	Over Rs.75 Million	Negotiable - (To be approved by Functional Head) - Minimum Rs.1,500/-				
d	Registered Contract Amendment Commission	Flat Charges Rs.1,200/- If amendment involves increase in amount then Commission will be charged @0.18% as mentioned above. Note: For Expired Contract Revalidation:- In addition to amendment charges, revalidation commission will be charged as per clause 4c (i) above.		YES	B3	912818
5	L/C Amendment Charges					
a	L/C Amendment Charges	Rs.1,400/- Flat per transaction or commission under items (1) or (2) or (3) above, if amendment involves increase in amount and/or extension in period of shipment.		YES	C1	930121
	Plus : Swift Charges Rs. 1,000/- Flat Courier Charges Rs. 2,500/- Flat per item			NO	03 27	912352 912304
b	Extension in maturity of Usance Bills under L/C / Contract	Service charges Rs.1,500/- Flat per bill.		YES	C1	930121
6	L/C Retirement Charges					
a	Mark-up	Mark-up rate as per Credit Line in PKR is to be charged from the date of debit to NOSTRO Account or PAD Lodgement whichever is earlier till the date of retirement, after adjustment of cash margin, if any. In case of One Off Approval, Mark-up at Contractual rate to be applied from the debit to NOSTRO Account or PAD Lodgement whichever is earlier till the date of retirement, after adjustment of cash margin, if any.				
b	In addition to mark-up as per 6(a), Commission is to be charged as under:					
i	If retired within 10 days from the date of lodgment	No Commission				
ii	If retired within 15 days subsequent to the period at (i) above.	@ 0.20% on purchase price.		YES	D4	930712
iii	If retired within next 15 days after the period mentioned at (ii) above.	@ 0.25% on purchase price.		YES	D4	930712
iv	If retired after 40 days after the period mentioned at (iii) above.	@ 0.35% on purchase price.		YES	D4	930712
v	Import documents received Directly / Indirectly from the suppliers by the Applicant / Bank without registration of contract and payment made thereagainst.	Handling Charges Rs. 3,000/- per shipment.		YES	D4	930712
	Note a):- Mark-up would not be charged during the intermediary period of negotiation and retirement, if 100% Cash Margin is provided to the Bank at the time of opening of L/C. Please also note that where the importers deposit 100% Cash Margin prior to the date of negotiation, no mark-up will be charged on the Import bill during the intermediary period of negotiation and retirement, but where 100% cash margin has not been deposited, Markup as per Credit Line will be charged after adjustment of cash margin if any. If a party deposits 100% margin after the date of negotiation but before the date of lodgment of documents, Mark-up as per Credit Line will be charged from the date of negotiation till the date of deposit of 100% Cash Margin.					
	Note b):- No mark up will be charged from the date of negotiation till the date of lodgment of documents received under Import L/Cs, where the payment as per reimbursement arrangement is made to the Negotiating Bank only on lodgment of the documents.					
	Note c):- (i) In case of forced PAD / Liability is created due to non payment of any bill on maturity, commission @ 0.45% is to be recovered (once only) Minimum Rs.2,500/-			YES	D5	930135
	(ii) In addition to commission at Note c(i) Mark-up with penalty as per Credit Line will be applied from the date of maturity / creation of forced liability until date of final payment. In case of One Off Approval, in addition to commission at Note c(i) mark-up at normal commercial rate with penalty is to be applied from the date of negotiation till the date of retirement, after adjustment of cash margin, if any.					
c i	If bills are to be drawn at usance under L/C other than Pay As You Earn Scheme and Suppliers/ Buyers Credit and Deferred Payment L/C on yearly basis.	(a) Rs. 1,500/- Flat per bill to be charged at the time of retirement of bills. (b) Extra Commission @ 0.15% Minimum Rs.1,000/- per month is to be recovered/ charged for the usance import bills for any period beyond validity of L/C. (Note:- Commission will be recovered after expiry of L/C in advance on quarterly basis if usance period of a bill is beyond 179 days).		YES	QD	912010
		(c) Import accepted bill of exchange under custody Rs. 500 per case		YES	QD	912010
ii	D/A Commission for bills drawn under L/C if business exceeds Rs. 250 M (P.A.)	Negotiable (To be approved by Functional Head).		YES	QD	912010
d	Discrepancy in L/C Documents	If discrepancies are found by CTP in import L/C documents, US\$ 75/- will be claimed from negotiating bank as per standard clause being stipulated in all L/Cs.		YES	D9	912803

HBL			FED/ST Applicable			Charge Code	Misys Internal Account	
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021								
Description			Charges					
7		L/C Cancellation Charges						
		L/C cancellation charges	(i) Rs.2,000/- Flat	YES	C2	912808		
			(ii) Plus Swift charges Rs.500/-	NO	03	912352		
8		Credit Report Charges						
		Credit report on Foreign Suppliers/ Buyers.	(i) Actual	NO	-	900121		
			(ii) Plus Swift charges - Rs.500/-	NO	03	912352		
		Note : In case credit report obtained from external agencies, actual Plus Swift Charges - Rs. 500/- or Courier Charges - Rs. 2,500/- to be recovered.		NO	03	912352		
9		FIM						
	a	Handling charges on Retirement of Import Documents under Sight L/C by keeping the Consignment under Pledge (FIM):-						
	i	Arrangement of Facility	Nil					
	ii	On one time Request.	@ 0.55% of Bill Amount		YES	C4	912009	
	iii	Due to Forced Clearance	@ 1.20% of Bill Amount		YES	D5	930135	
	b	Handling charges of D.A L/C Consignment cleared & kept under Pledge:-						
	i	Arranged at the time of opening of D.A L/C.	@ 0.35% of Bill Amount		YES	D5	930135	
	ii	One time facility to customer on his request where Bank is not agreeable to deliver documents on D.A basis due to Forced PAD outstanding or any over dues in the account.	@ 0.55% of Bill Amount		YES	D5	930135	
	iii	Where customer fails to accept documents on first presentation & Bank is forced to clear the Consignment & keep in Bonded warehouse.	@ 1.20% of Bill Amount		YES	D5	930135	
	10		Import Bills Returned Unpaid					
Import Bills returned unpaid.			Handling charges US \$ 100/- or equivalent in Pak Rupees.		YES	D6	912813	
			Plus Courier charges Rs. 2,500/- and any other charges from Beneficiary Bank for return of unpaid bills.		NO	27	912304	
			Note: a) If documents received pertain to other banks in Pakistan or are sent to them on the instructions of the forwarding Bank.	Handling Charges US \$ 40 Plus Courier Charges of Rs.250/-	YES	D6	912813	
			Note: b) If forwarding Bank authorizes us to deliver documents free of cost	Handling Charges of Rs.2,000/- to be recovered from Drawee.	YES	D6	912813	
11		Documentary Collection						
		a	Import Collections:- Documentary on Sight & Usance basis	Sight/ Usance Rs. 1,500/- Flat Note: If usance bills lodged and retired on the same day Rs. 1,500/- Flat will be recovered.		YES	D7	930137
		b	Consignments	0.1% Minimum Rs.1,000/- irrespective of import volumes.		YES	B3	912818
		c	Import against Advance payment to suppliers.(Without L/C).	(i) Rs. 1,500/- Flat at the time of remittance		YES	B7	930117
		d	Handling charges against payment of import bills from the proceeds of FCF (Foreign Currency Financing) where L/C is established and shipping documents are received at another Bank.	(i) Handling charges Rs.1,500/- (ii) Plus Swift Charges Rs.500/-		YES	Q1	912814
				NO	03	912352		
12		Reimbursement Charges						
		Reimbursement charges (Payable to reimbursing Banks)	At Actual		NO		N.A.	
13		Other Import Related Charges						
		a	Issuance of freight certificate for import on FOB basis.	Rs.1,000/- Flat		YES	Q2	912815
		b	Service charges against import transactions i.e. Import Bills/PAD / Collection / Direct Documents/ Advance Payment.	@ 0.15% Minimum Rs.1,500/-		YES	B8	912382
		c	Delivery Order issued for release of AWB consignment in absence of original documents.	Rs.2,000/- Flat		YES	Q3	912817
		d	Expenses recovery protest / Legal charges	At Actual		NO	G6	912315
		e	EIF lodgment Charges on Open Account	Rs 500/-		YES	CR	914289
		f	Transfer of EIF	Rs 500/-		YES	CO	914290

HBL			FED/ST Applicable	Charge Code	Misys Internal Account	
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
Part B	EXPORTS					
1	L/C Advising					
	a	Advising L/C	(i) Rs. 2,000/- Flat for HBL Customers Rs. 2,500/- Flat for Non-HBL Customers	YES	C7	912030
			(ii) Plus Courier Charges Rs.150/- (in case of within city) or Rs.250/- (in case of intercity)	NO	27	912304
	b	Export L/C Pre-Advice.	(i) Rs.1,000/- Flat	YES	C8	930128
		(ii) Plus Courier Charges Rs.150/- (in case of within city) or Rs.250/- (in case of intercity)	NO	27	912304	
2	Amendment Advising.	(i) Rs.1,000/- Flat	YES	C7	912030	
		(ii) Plus Courier Charges Rs.150/- (in case of within city) or Rs.250/- (in case of intercity)	NO	27	912304	
3	Negotiation					
	a	Negotiation of Rupee Bills under Export L/Cs.	@ 0.25% Minimum Rs.1,000/-	YES	D1	912008
	b	Export bill realized through FCY account.	@ 0.12% Minimum Rs.1,500/-	YES	QF	912049
	c	Charges for Exports to Afghanistan against deposit/surrender of FCY Notes.	@ 0.45% Minimum Rs.1,500/-	YES	QF	912049
	d	Export Development Surcharge	Rs.80/- Flat per transaction	YES	M6	912095
	e	Negotiation Charges (FCY L/C's):-				
	i	Clean Documents	Rs.1,000/- Flat	YES	E5	930711
			Plus Courier Charges Rs.2,500/-	NO	27	912304
	ii	Discrepant Documents	Rs.2,000/- Flat	YES	D9	912803
			Plus Courier Charges Rs.2,500/-	NO	27	912304
	Note: - (1) In case of overdue FBP, Mark-up as per credit line to be recovered. (2) Negotiable where annual export business volume on Group Basis is above Rs.25 M, with the approval of Functional Head. If commitment of annual export business volume above Rs.25 M is not fulfilled then normal negotiation rates will be applicable and recoveries made in December.					
	f	Documents—Returned Unpaid	Rs.600/- Flat per document plus charges of Correspondent Bank, if any.	YES	E8	930148
4	Confirmation					
	Confirmation/Acceptance	These charges will be approved on case to case basis by Financial Institutions - Global Trade Services (FI-GTS). Please refer Part 'S', Note No.7.	YES	D0	912047	
5	Transfer of L/Cs.					
	Transfer of Export L/Cs.	Rs.1,500/- Flat	YES	C8	930128	
6	Reimbursement					
	Reimbursement payment to other local banks from Non-Resident Rupee A/c.	Rs.1,000/- Flat	YES	C8	930128	
7	Processing of Documents under L/C restricted on other Banks					
	Where documents are sent to other banks for negotiation under restricted L/C.	Rs.1,000/- Flat	YES	D2	930132	
8	Handling of Duty Draw - Back Claims					
	a	Handling of Duty draw back claim	0.25% minimum Rs.1,000/- per submission to SBP.	YES	QA	912051
	b	Handling the processing of 6% R&D support claims to SBP.	0.25% minimum Rs.1,000/- per submission to SBP.	YES	D3	912383
9	NOC Issuance / Documents Transferred					
	a	Transfer of export proceeds to other Bank.	Commission @ 0.12% Minimum Rs.1,000/- Maximum Rs.7,000/-	YES	C8	930128
	b	ERF – NOC for Entitlement	Rs.1,200/- (Flat) per case	YES	BA	912029
	c	Charges for registration of contract for Export of Raw Cotton with State Bank of Pakistan and subsequent handling of shipping documents for return of Bank Guarantee from State Bank of Pakistan.	Rs.1,500/- Flat	YES	BA	912029
	d	Preparation of substitution case in export re-finances.	Rs.1,500 /- Flat	YES	64	930713

HBL			FED/ST Applicable	Charge Code	Misys Internal Account	
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
10	Collections					
	a	Foreign Cheques/ Drafts/ FTCs	(i) 0.12% Minimum Rs. 200/- Maximum Rs. 1,200/- (ii) Courier Charges: Local - Within City: Rs. 150/- Flat Per Item Inland - Inter City: Rs. 250/- Flat Per Item Foreign: Rs. 2,500/-	YES	58	912012
			NO	27	912304	
	b	Foreign Documentary Bills for Collection (on which Bank does not earn any Exchange difference).	@ 0.20% Minimum Rs.1,000/- Maximum Rs.2,000/-	YES	M0	912013
	c	FDBC where Bank earns exchange difference.	Rs.500/- Flat Per Shipment	YES	M0	912013
	d	Transfer of export bill lodged under collection to other banks and Transfer of Form-E before lodgement of shipping documents or cancellation of Form-E.	Rs.1,200/- Flat	YES	C8	930128
	e	Service charges against Export Documents sent on collection basis where payment cover is already received in our NOSTRO A/C. (Other than Advance Payment)	0.13% minimum Rs. 1,500/- (i)Note:- The Bank will recover upfront Courier charges from Exporters - Rs. 2,500/- at the time of dispatch of documents or Courier charges as per Exporter's agreement with Courier Company. Exporters will have to produce copies of such agreements with Courier companies which are on Bank's panel.	YES	D3	912383
			NO	27	912304	
	f	Service Charges against Export of Software and Export of Sample	0.13% minimum Rs. 1,500/-	YES	D3	912383
	g	Export follow up-swift for payment/acceptance	Rs. 600/- per case	NO	03	912352
	h	E-Commerce charges (B2C) handling	0.12% minimum Rs.1,500/-	YES	D3	912383
	i	Handling Commission on Invoice Financing (Exports)	Rs. 1,500/- per case	YES	D3	912383
11		Advance Payment Charges				
		Handling Charges against advance payment received for export	0.10% minimum Rs.1,000/-	YES	D3	912383
Part C		FOREIGN CURRENCY REMITTANCES				
A		OUTWARD:				
1	a-i	Issuance of FDD from FC A/C & against PKR as per Foreign Exchange Regulations.	@ 0.25% Minimum Rs.1,000/- Plus Swift charges Rs.500/- Note:- This commission will not be recovered where FC proceeds of Home Remittance are sent as settlement to the beneficiary's bank. - Free issuance of FDD for HBL at Work Account	YES	43 (A/C) or 40 (cash)	930043 (A/C)or 930742 (Cash)
				NO	03	912352
	a-ii	Issuance of FFT from FC A/C & against PKR as per Foreign Exchange Regulations.	@ 0.25% Minimum Rs.750/- Plus Swift charges Rs.500/- Note:- This commission will not be recovered where FC proceeds of Home Remittance are sent as settlement to the beneficiary's bank. - Commission Charges are to be waived for HBL at Work Account but SWIFT Charges will apply & should be deducted.	YES	44 (A/C) or 41 (cash)	930706 (A/C) or 930743 (Cash)
				NO	03	912352
	b	Special remittances in respect of Shipping Freight, Dividend, Advertisement etc.	Service charges Rs.1,000/- per case in addition to normal remittance charges under 1(a) above.	YES	44	930706
	c	Local Foreign Funds Transfers (LFFT)				
		LFFT within the same Branch or to any Branch within the same city, irrespective of amount	Free			
		Intercity LFFT	0.10% Minimum - US\$ = 5/- GBP = 3/- Euro = 4/- CNY = 20/- Decimal charges will be rounded down Note: Free Intercity LFFT for HBL at Work Account	YES	60	930707
	d	FFT/FDD				
	i	Cancellation Charges / Stop Payment per instrument.	Rs.500/- Plus Drawee Bank Charges if any. Plus Swift charges Rs.500/-	YES	45 (A/C) or 49 (cash)	912809 (A/C) or 930744 (Cash)
				NO	03	912352
	e	Issuance of duplicate FDD	Normal Issuance Charges under 1(a) above. Plus Swift Charges - Rs.500/- for additional message.	YES	43 (A/C) or 40 (cash)	930043 (A/C) or 930742 (Cash)
				NO	03	912352

HBL				FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description			Charges			
B		INWARD				
1	a	Home Remittance	Nil			
	b	FCY Commercial / Home Remittances	Nil			
	c	Service charges on payment of all Inward Foreign Remittances (other than Home Remittances) to beneficiaries maintaining accounts with other Banks.	@ Rs.0.15% Minimum Rs.500/- Maximum Rs.4,000/-	YES	A0	930100
			Plus Courier Charges Rs. 150/-	NO	27	912304
d	Remittances, Outward TT Through debit of accounts, Foreign Outward Drafts.	Free if the deposit remains in the FC Account for 14 days, otherwise commission @ 0.25% (in FCY or Pak Rupees). Minimum Rs.300/- Note: These Charges will be applicable only on the amount remitted / withdrawn within 14 days from the FCN amount deposited in the FC Accounts.	YES	47	912064	
Part D		OTHER CHARGES ON FOREIGN EXCHANGE TRANSACTIONS				
1		Correspondents' charges, if any, will be recovered.	At actual	NO		N.A.
2		Foreign bills sent for collection returned unpaid.	Rs.500/- Flat Plus Correspondent Bank's Charges, if any	YES	E8	930148
			Plus Swift charges Rs.500/- if applicable.	NO	03	912352
3		Inward collections received (relating to F.C A/c) from abroad or local banks/ branches & where payment is demanded in Foreign Currency.	US\$ 5/- for collection upto US\$ 1,000/- US\$ 15/- for collection above US\$ 1,000/-	YES	58	912012
			Plus Swift charges Rs.500/-	NO	03	912352
4		Clean Inward Foreign Collection Cheque Return Charges (To be charged for sending back cheque to Collecting Bank through DHL).	US\$ 20/- (To be recovered from Collecting Bank)	Isb-N Sindh-Y Punjab-Y Bal-Y KPK-Y AJK-N Fata/Pata-N	DI	911910
5		Inward cheques received from local branches, up-country branches or local banks for payment in Pak. Rupees. (Convert the relevant Foreign Currency at the buying rate)	Commission @ 0.15% Minimum Rs.250/-	YES	48	930048
			Plus Swift charges Rs.500/-	NO	03	912352
6		Issuance of Proceeds Realization Certificate, if transaction is older than one year.	Rs.500/- Flat per certificate.	YES	50	930050
7		Duplicate Proceeds Realization Certificate.	Rs.1,000/- Flat per certificate.	YES	50	930050
8		Standing Instruction Charges in Foreign Currency A/c.	US\$ 5/- per transaction plus actual remittance charges as applicable.	YES	65	912081
9	Debit Authority Issuance Charges					
		Currency	Current Refund Charges			
		SAR	50.00	NO	NO	912630
		CAD	20.00	NO	NO	912630
		EUR	20.00	NO	NO	912630
		DKK	110.00	NO	NO	912630
		USD	20.00	NO	NO	912630
		GBP	15.00	NO	NO	912630
		AED	75.00	NO	NO	912630
		SGD	20.00	NO	NO	912630
		AUD	20.00	NO	NO	912630
		NOK	150.00	NO	NO	912630
		SEK	150.00	NO	NO	912630
		CHF	20.00	NO	NO	912630

HBL				FED/ST Applicable	Charge Code	Misys Internal Account			
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021									
Description		Charges							
DOMESTIC BANKING									
Part E REMITTANCES									
1	Issuance of Banker's Cheque								
	a	Through A/c	Rs.375/- Flat	YES	62	912017			
		Note:-Charges for issuance of Banker's Cheque for payment of fee/dues in favor of Educational Institutions, HEC/Board etc. 0.50% of fee/dues or Rs.25/- per instrument*, whichever is less. *Charges amount should not exceed Rs.25/- inclusive of FED.		YES	62	912017			
	b	For Cash Management customers, Charges (for Collection & Payments) as per specific agreement with them along with Functional Head approval.		YES	16	912319			
	c	Cancellation of Bankers Cheque	Rs.300/- Flat	YES	52	930052 930745			
		Note:- No cancellation charges on Banker's Cheque : (i) Issued in favour of Ministry of Food, Government of Pakistan, as an advance deposit against BARDANA (Jute Bags) only during wheat procurement season. (ii) Issued in favour of Government Departments as Security Deposit and refunded to the Purchaser on recommendation of the same Government Department. (iii) Issued in favour of Educational Institutions, HEC/Board etc. (iv) HBL Freedom A/c holder is exempted from these charges							
	d	Issuance of Replacement, in case of lost Banker's Cheque	Same as Banker's Cheque issuance charges Terms & Conditions apply	YES	62	912017			
	e	Courier Delivery of Banker's Cheque	Rs. 250/-	NO	27	912304			
2	Call Deposit Receipt (CDR)								
	a	Issuance from Account	Rs. 200/-	YES	11	914199			
	b	Cancellation of CDR issued from Account	Rs. 240/-	YES	11	914199			
	c	Issuance of Duplicate CDR issued from account	Rs. 240/-	YES	11	914199			
3	Special Pre-printed Drafts for CMD Customers		@ 0.04% - issuance charges or as per agreement by CMD with the customer.	YES	0B	912038			
4	Inter Branch Online Transactions / Cross Branch Offline Transfers								
		Product	Transaction	Charges	Payable By				
	a	Deposit (Cash)	(i) Within City	Free	Depositor	YES	14	910818	
			(ii) Inter city	Rs.400/- Flat					
		Note:- i) Freedom account is exempted from the recovery of Within City & Intercity charges.							
	b	Withdrawals (Cash)	(i) Within City Upto Rs.500,000/- per day	Free	Account Holder	YES	14	910818	
			(ii) Within City Over Rs.500,000/= per day	0.15% of the transaction amount with Minimum Rs.600/-					
			(iii) Inter-city upto Rs.500,000/- per day	Rs.370- Flat					
			(iv) Inter-City Over Rs.500,000/= per day	0.125% of the transaction amount with Minimum Rs.600/-					
	c	Cheque Deposits (HBL Cheque - For credit to HBL Account)	(i) Within city and within the Catchment area of One Clearing House	Free		NO	14	910818	
			(ii) Inter city	Free					
	d	Non-HBL Cheque deposited in local clearing and funds credited to HBL Inter-city Branch Account	Flat Rs.400/-		Beneficiary	YES	14	910818	
	e	Local Funds Transfers (LFTs) Online Funds Transfer / Cross Branch Transfers	(i) Within city and within the Catchment area of One Clearing House	Free	Account Holder	YES	60	930707	
			(ii) Inter city	*NIL					
	Note : HBL Cheque to be obtained from Account Holders for all LFTs (e) above.								
	Note:-1 (a) Where link is down, remittance may be sent by other means without extra charges.								
	(b) All on-line transactions should be treated as within city between following cities: (i) Islamabad & Rawalpindi (ii) Chenab Nagar (Rabwah) and Chinniot (iii) Khushab & Jauharabad								
	Note:-2 (a) As per HOK instructions all HBL Cheques deposited at Branch Counters which are drawn on Misys Branches must be collected through Online facility instead of NIFT. (b) Collection of Non HBL Cheque Rs.300/- Flat (Plus FED) where NIFT facility is available otherwise Normal OBC Charges are to be recovered.					YES	57	912001	
	Note:-3 Cash Management as per agreement signed with the customer.					YES	16	912319	
	Note:-4 Cash Management as per Schedule of Charges where no written agreement is available.					YES	16	912319	
	Note:-5 No service charges shall be recovered from students depositing fee directly in the Fee Collection Account of the Educational Institution through Cash Deposit / LFT / IBTS / Cross Branch Transaction etc.								
	Note:-6 Charges mentioned in Point 4 (a,b & d) above are not applicable on HBL Freedom and HBL at Work Account Holders. HBL HumWatan Accounts are exempted from charges mentioned in point-4(b & c)								
	Note:-7 All charges pertaining to intercity funds transfers under this section will be exempted in case of sales of third party mutual fund transactions.								
	*Note: NIL - Charges will be updated against MT 103 as per SBP's directives.								

HBL					FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021							
Description		Charges					
5	3rd Party Funds Transfer using SBP's, RTGS System - MT 103 Facility						
Threshold amount of 3rd Party Funds Transfer through RTGS via MT-103 is Rs. 1 Million							
Funds Outflow		Transaction Time Window	Charges Payable to SBP Per Transaction (PKR) G.L.Code-9903187	*HBL Share of Charges Per Transaction (PKR) G.L.Code-9914049	Total Charges to be recovered from Customers (PKR)		
Monday to Friday		9:00 AM to 1:30 PM	*NIL	*NIL	*NIL	YES	AC
		1:30 PM to 3:00 PM	*NIL	*NIL	*NIL		
		3:00 PM to 4:00 PM	*NIL	*NIL	*NIL		
Funds In-flow		NIL					
*Note: NIL - Charges will be updated against MT 103 as per SBP's directives.							
6	3rd Party Funds Transfer using SBP's, RTGS System - MT 102 Facility						
Threshold amount of 3rd Party Funds Transfer through RTGS via MT-102 is Rs. 100,000/-							
Funds Outflow		Transaction Time Window	Charges Payable to SBP Per Transaction (PKR) G.L.Code-9903187	*HBL Share of Charges Per Transaction (PKR) G.L.Code-9914049	Total Charges to be recovered from Customers (PKR)		
Monday to Friday		First Batch 12:00 PM	*NIL	*NIL	*NIL	YES	AC
		2nd Batch 3:30 PM	*NIL	*NIL	*NIL		
Funds In-flow		NIL					
*Note: NIL - Charges will be updated against MT 102 as per SBP's directives.							
Part F BILLS							
1	Collection						
a	Documentary	@ 0.40% Minimum Rs.1,000/-			YES	QG	912057
		(ii) Plus Courier Charges Rs.150/- (in case of within city) or Rs.250/- (in case of intercity)			NO	27	912304
b	Clean (including cheques/ dividend warrants/ drafts etc.)	@ 0.25% Minimum Rs.300/- Maximum Rs.10,000/-			YES	57	912001
		(ii) Plus Courier Charges Rs.150/- (in case of within city) or Rs.250/- (in case of intercity)			NO	27	912304
		No charges on LBC i.e. proceeds of other banks cheques collected in cash OR routed through account maintained with local NBP branch and vice versa.					
c	Cheques received for collection directly from other Banks	@ 0.25% Minimum Rs.500/- Maximum Rs.10,000/-			YES	57	912001
		(ii) Plus Courier Charges Rs.150/- (in case of within city) or Rs.250/- (in case of intercity)			NO	27	912304
d	Charges for US\$ drafts / cheques presented in clearing.	Rs.350/- per instrument Flat			YES	DJ	911909
e	Intercity clearing through NIFT	Rs.350/- per instrument Flat No charges for transactions between following twin cities:- (i) Rawalpindi & Islamabad. (ii) Chenab Nagar (Rabwah) and Chinniot. (iii) Khushab & Jauharabad. No charges within Catchment Area of NIFT in All Regions, if clearing is handled as local clearing and not as intercity clearing. (iv) HBL Freedom A/c holder is exempted from these charges			YES	57	912001
f	Urgent collection of local cheques for Rs.500,000/- and above	Rs.500/- per collection.			YES	DH	912083
g	Returning Charges for Intercity Clearing / Collection (Documentary / Clean)	Rs. 500/- Flat			Isb-N Sindh-Y Punjab-Y Bal-Y KPK-Y AJK-N Fata/Pata-N		930148
		(ii) Plus Courier Charges Rs.150/- (in case of within city) or Rs.250/- (in case of intercity) Only for OBC			NO	27	912304
2	Inland Letter of Credit						
a	Opening Commission	Upto Rs.25 M	0.40% per quarter	Minimum Rs.2,500/- per LC	YES	C6	912005
		Exceeding Rs. 25 M to Rs.50 M	0.35% per quarter				
		Exceeding Rs. 50 M to Rs.100 M	0.30% per quarter				
		Above Rs.100 M	Negotiable Per Quarter				
		Plus Swift Charges Rs.500/- Flat Courier Charges Rs.150/- (in case of within city) or Rs.250/- (in case of intercity)			NO NO	03 27	912352 912304
Note: Charges negotiable on case-to-case basis under approval of Functional Head							
b	Amendments charges without increase in amount.	Rs.1,500/- Flat			YES	C1	930121
c	Involving increase in amount and / or extension in period of shipment.	Rs.1,500/- per transaction or Commission as per (2a) above, in case of increase in amount or extention in validity of LC.			YES	C1	930121
d	Extension in maturity of Usance Bills	Service charges Rs.1,000/- Flat per bill			YES	C1	930121
e	Cancellation Charges. (Cancellation with mutual consent of Bank & Customer/ Beneficiary)	Rs.1,500/- Flat			YES	C2	912808
f	Advising / Amendment Charges.	Rs.1,500/- Flat			YES	C1	930121
		(ii) Plus Courier Charges Rs.150/- (in case of within city) or Rs.250/- (in case of intercity)			NO	27	912304

HBL			FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021					
Description	Charges				
g To add Confirmation on LC Charges	As per Credit Risk (to be approved by FID).	YES	QX	912802	
h Handling commission on inland import collection bills at opening end.	Rs.600/- Flat per collection.	YES	B5	912804	
i Handling of discrepant documents	Rs.1,500/- Flat	YES	D9	912803	
3 Purchase of Bills, Cheques etc.					
a Documentary Bills other than those drawn against Letters of Credit	Same charges as for collection cited at 1(a) above Plus Mark-up as per Credit Line from the date of purchase to the date of payment. In case of One Off Approvals, Mark-up at normal Commercial rate is to be applied from the date of purchase to the date of payment.	YES	57 D2	912001 930132	
b Clean Bills (Cheques, Drafts etc)	Same charges as for collection cited at 1(b) above Plus Mark-up as per Credit Line from the date of purchase to the date of payment. In case of One Off Approvals, Mark-up at normal Commercial rate is to be applied from the date of purchase to the date of payment.	YES	57	912001	
	Note:- Salary cheques issued by Controller of Military Accounts are exempted from charges cited at 1(b) and 1 (f) above and markup. However, Courier Charges Rs.150/- (in case of within city) or Rs.250/- (in case of intercity) are to be recovered.				
i Postage Local (within city) - Rs.30/- Inland (Inter City) 50/- per item / Courier charges Local (within city) Rs.150/- Inland (Inter-city) Rs.250/- per item are to be recovered on collection of each instrument (whether clean or documentary).		NO NO	E2 27	912301 912304	
ii Collecting Bank's Charges and Swift / Courier Charges will be extra.		NO	03	912352	
c Mark-up shall be applied as under on bills purchased/ negotiated.					
i If retired up to 21 st day from the date of purchase.	Mark-up as per Credit Line on Actual Finance. In case of One Off Approval, Mark-up at normal Commercial rate on Actual Finance is to be applied.				
ii If retired during next 210 days.	Mark-up as per Credit Line on Actual Finance. In case of One Off Approval, Mark-up at normal Commercial rate on Actual Finance is to be applied. Plus Bank's commission @ 20 paisas per Rs.100/-	YES	57	912001	
iii Storage Charges.	i) No charge, if cleared within 3 days of its receipt by the branch. ii) Rs.2 per packet per day – Minimum Rs.200/-	YES	DG	912344	
4 Documentary bills drawn against Inland Letters of Credit					
4.1 SIGHT BILLS					
a At Negotiating End					
i Negotiation Commission	Commission @ 0.55% Minimum Rs.600/- Plus Markup as per Credit Line or normal Commercial rate from date of Negotiation till realization.	YES	E6	930146	
ii Collection charges (Inland L/Cs)	Rs.1,000/- Flat	YES	C6	912005	
iii Collection charges for restricted L/C (where negotiation is restricted to some other Bank and presented to us for forwarding).	Rs.1,000/- Flat	YES	C6	912005	
b At opening end (at the time of retirement) rate of mark-up					
i If retired within 3 days from the date of lodgment.	Mark-up as per Credit Line from the date of negotiation. In case of One Off Approval, Mark-up at normal Commercial rate is to be applied from the date of negotiation.				
ii If retired after 3 days of lodgment.	Mark-up as per Credit Line plus Commission @ 0.25%. In case of One Off Approval, Mark-up at normal Commercial rate plus Commission @ 0.25% is to be recovered.	YES	E6	930146	
	Note:- No mark-up will be charged from the date of negotiation till the date of lodgment for documents received under Inland L/Cs, where the payment as per re-imbursement arrangement is made to the Negotiating Bank only on receipt of documents.				
c If negotiation is restricted to some other Bank.	Forwarding branch should recover Handling Charge of Rs.500/- (Flat) per bill plus actual charges of Negotiating Bank.	YES	B6	930116	
4.2 USANCE BILLS					
a At opening end:-					
i Collection charges.	@ 0.40% – Minimum Rs.800/- Maximum Rs.1,500/- if documents are paid within L/C validity.	YES	C6	912005	
ii If bill matures after expiry of L/C.	Usual charges as in (i) above plus delivery of documents against acceptance commission @ 0.10% per month on bill amount on realization from the date of expiry of L/C. Minimum Rs.600/-.	YES	C6	912005	
	(i) In case of forced PAD / Liability is created due to non payment of any bill on maturity, commission @ 0.45% is to be recovered (once only).	YES	D5	930135	
	(ii) In addition to commission at (i) above mark-up with penalty as per Credit Line will be applied from the date of maturity / creation of forced liability till date of final payment. In case of One Off Approval, in addition to commission at (i) above, mark-up at normal Commercial rate with penalty will be applied from the date of maturity / creation of forced liability till date of final payment.	YES	D5	930135	
b At collecting end:					
i Collection charges	Commission @ 0.40% - Minimum Rs.1,000/-	YES	C6	912005	
ii In case of purchase	Usual commission as in b(i) above And markdown @ 0.60 % for every 15 days from the date of purchase till the date of maturity/ payment, whichever comes later.	YES	C6	912005	
	Note:- All other charges such as Postages / Courier / Collecting agent's charges etc, wherever applicable will be extra.				

HBL			FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021					
Description		Charges			
Part G	FINANCES / ADVANCES				
A	PROJECT FINANCE				
1	Project Application Fee (Non Refundable) After acceptance of sanction by the company but before disbursement of the total amount of sanction (Funded and Non Funded Both)	On case to case basis as per agreement with the party.	YES	K8	930726
2	Fee and Charges in respect of project financing in addition to interest/return on investment:-				
a	Commitment Fee (on un-disbursed balance)	On case to case basis as per agreement with the party.	YES	E9	912054
b	Project Monitoring fee (on Funded & Non Funded both)	On case to case basis as per agreement with the party.	YES	G4	930164
c	Legal documentation fee	On case to case basis as per agreement with the party.	NO	G8	912315
d	Trustee-ship fee (to be recovered in case of consortium financing).	On case to case basis as per agreement with the party.	YES	G5	912363
e	Consortium Agent Fee	On case to case basis as per agreement with the party.	YES	G7	930167
f	Re-structuring & Re-scheduling fee of Project Finance including all types of Moratorium / Deferments.	On case to case basis as per agreement with the party.	YES	G6	912320
g	Valuation of Fixed Assets	On case to case basis as per agreement with the party.	YES	QB	912328
	Note for 1 and 2 above:- Charges to be approved by the Functional Head / Competent Authority.				
B	WORKING CAPITAL LOANS/ ADVANCES/ AUTO LEASE (OTHER THAN CONSUMER FINANCE) AND COMMERCIAL LENDING				
1	Legal documentation fee in all cases of fund based and non fund based facilities	Legal Documentation Fee will be recovered from all customers @ 0.15%. Minimum Rs.1,500/- Maximum Rs.5,000/- per proposal on the amount of documentation (i.e. principal plus mark-up) at the time of initial disbursement, enhancement, additional financing & change in securities / collateral of fund based & non-fund based facilities. However, finances against Bank Deposits / Govt. Securities (where no legal opinion is sought), shall be exempted from this fee. (a) Legal Opinion, Preparation of MODTD/Legal Mortgage, Verification genuineness along with Search of Property Document. Actual (b) Stamp duty on Control & Security Documents (as per Stamp Duty Act applicable in each Province) Actual (c) Registration Fee & Charge Search Report. Actual Note: Legal documentation fee has to be recovered in addition to the charges under (a), (b) & (c) above.	NO	G8	912315
2	Handling Charges for Facilities (Funds Based & Non Funds Based) Rs. 40 M upto Rs. 100 M				
a	CREDIT SANCTION (New facility/Initial)	@ 0.12% minimum of Rs.40,000/- of funded facilities including usance L/Cs	YES	L1	912321
b	Interim (any change in the facility/security)	Rs.10,000/- Flat (per amendment) For SMEs Rs.3,000/- Flat	YES	L1	912321
c	Enhancement	@ 0.10% of the enhanced funded amount including Usance L/Cs.	YES	F9	930702
d	Facilities on Short form for One Off	Minimum Rs.2,000/-	YES	L1	912321
e	Annual Review Fee (on Renewal)	@ 0.1% to 1.0% Negotiable - subject to Exposure & Trade Business routed annually on case to case basis, with the approval of Functional Head.	YES	G0	914034
	Note : i) Renewal for shorter periods, proportionate fee to be recovered i.e., 1/4th - 3 Months, 1/2 - 6 Months, and 3/4th - 9 Months ii) Maximum fee of 1% will be charged in the absence of specific approval for reduced rate by Functional Head.				
f	Front end / Arrangement fee	@ 1.50% Flat wherever applicable at Bank's discretion	YES	L1	912321
g	Penal Charges in case of overdue of FCIF, FAFB, FAPC, FIM, FATR, FCE, FCBP, IDP, ERF & IDBP.	Additional charges @ 4% will be levied over & above the normal commercial markup rate agreed.	YES	L1	912321
	Note:- Exceeding Rs.100.00 M as per approved arrangements with the customers and approval of the Functional Head / Competent Authority. The negotiated charges should be mentioned in the Credit Proposal of the Customer.		YES	L1	912321
3	Restructuring & Rescheduling Fee on Term Loans (DF/FAF) including all types of moratorium/ deferments.	@ 0.20% of rescheduled / restructured amount. (No charges upto Rs.0.5 M).	YES	G2 or L1	930162 or 912321
	Note: Waiver subject to approval by Functional Head and in the light of credit rating and business relationship with the Customer.				

HBL			FED/ST Applicable	Charge Code	Misys Internal Account	
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
4	Application Processing Charges for Fresh, Enhancement, Reduction of all types of limits upto Rs.40(M). (Funds Based and Non Funds Based)	Fresh / Enhancement / Decrease / Renewal				
	Facility Amount	Charges	Minimum			
	Up to Rs. 1 M	-	Rs.1,000/-	YES	G1	930702
	above Rs. 1 M to Rs. 2 M	-	Rs.2,000/-			
	above Rs. 2 M to Rs. 5 M	0.10%	Rs.3,000/-			
	above Rs. 5 M to Rs. 10 M	0.10%	Rs.5,000/-			
	above Rs. 10 M to Rs. 20 M	0.25%	Rs.25,000/-			
	above Rs. 20 M to Rs.40 M	0.20%	Rs.40,000/-			
	Interim Enhancement/Changes/ One off/ Temporary Extensions	-	Rs.2,000/-			
	Note:- These charges are not applicable to the following categories: -					
a) Export Refinance.						
b) Finances 100% secured by deposits with our Bank.						
c) All Staff Finances.						
5	Prime Minister Youth Business Loan - PMYBL					
	Application Processing Fee	Rs. 100/- Flat	YES	L1	912321	
6	Replacement of securities under lien with the Bank (except at the time of annual review of facilities and other than our own Bank's deposits under lien.	Rs.2,000/- Flat	YES	H6	930176	
C	SWIFT FINANCE					
a	Application Processing Fee	Rs.1,000/- Flat - Facility size upto PKR 1,000,000/- (Non-Refundable, Payable Upfront). Rs.2,500/- Flat - Facility size above Rs.1,000,000/- to upto Rs.5,000,000/- (Non-Refundable, Payable Upfront). Rs.5,000/- Flat - Facility size above Rs.5,000,000/- & less than Rs.50,000,000/- (Non-Refundable, Payable Upfront). Rs.15,000/- Flat - Facility size Rs.50,000,000/- & above. (Non-Refundable, Payable Upfront).	YES	L1	912321	
b	Annual Renewal Fee	Rs.1,000/- Flat - Facility size upto PKR 1,000,000/- (Non-Refundable, Payable Upfront). Rs.2,500/- Flat - Facility size above Rs.1,000,000/- to upto Rs.5,000,000/- (Non-Refundable, Payable Upfront). Rs.5,000/- Flat - Facility size above Rs.5,000,000/- & less than Rs.50,000,000/- (Non-Refundable, Payable Upfront). Rs.15,000/- Flat - Facility size Rs.50,000,000/- & above. (Non-Refundable, Payable Upfront).	YES	G0	914034	
c	Interim Facility Enhancement	Rs.1,000/- Flat - Facility size upto PKR 1,000,000/- (Non-Refundable, Payable Upfront). Rs.2,500/- Flat - Facility size above Rs.1,000,000/- to upto Rs.5,000,000/- (Non-Refundable, Payable Upfront). Rs.5,000/- Flat - Facility size above Rs.5,000,000/- & less than Rs.50,000,000/- (Non-Refundable, Payable Upfront). Rs.15,000/- Flat - Facility size Rs.50,000,000/- & above. (Non-Refundable, Payable Upfront).	YES	L1	912321	
(1) All commission/other charges applicable on LG and LC facilities will be as per Schedule of Charges.						
D	HBL SMALL BUSINESS FINANCE					
a	Application Processing Fee	@ 0.10% of the facility amount, Minimum Rs.5,000/- (One time implied - Non-refundable, Payable Up-front)	YES	L1	912321	
b	Facility Fee	@ 0.10% of the facility amount, Minimum Rs.2,500/- (Payable at the time of facility acceptance by customer)	YES	L1	912321	
c	Annual Renewal Fee	@ 0.05% of the facility amount, Minimum Rs.2,500/- (Non-refundable, Payable Up-front)	YES	G0	914034	
d	Interim Facility Enhancement Fee	@ 0.05% of the amount of excess requested over approved limits, Minimum Rs.2,500/- (Non-refundable, Payable Up-front)	YES	L1	912321	
e	L/G Court/Custom Guarantees	0.50% per Quarter	YES	QC	912007	
f	LG (All other Types)	0.40% per Quarter	YES	QC	912007	
g	Letter of Credit	Charges as per Part-A(a-1)	YES	C5	912006	
h	Shipment Guarantee	Charges as per Part-K-1	YES	A4	912018	
i	Penal Charges	@ 5% of weighted average of last quarter debit balance from due date till adjustment/settlement of overdue amount.	YES	L1	912321	
E	HBL POS FINANCE					
a	Application Processing Fee	0.10% of the facility amount, min. PKR 10,000/- (Non-refundable, payable up-front)	YES	L1	912321	
b	Annual Renewal Fee	0.05% of the facility amount, min. PKR 5,000/- (Non-refundable, payable up-front)	YES	G0	914034	
c	Commitment Fee for utilizing atleast 60% of limit.	0.1% of the limit amount on renewal	YES	G0	914034	
F	LEASING FINANCE (Machinery)					
a	Front end Fee	@ 1.0% of the lease amount (Waiver subject to approval by Functional Head and in the light of credit rating and business relationship with the customers).	YES	G3	930163	
b	Legal Documentation Fee	(i) Rs.3,000/- Flat in each case (ii) Actual out of pocket expenses (if First and Second charge is created)	NO NO	G8 G8	912315 912315	
c	Commitment Fee (On un- disbursed amount / balance)	@ 1/12 of 1% per month or part thereof on un-disbursed amount/balance starting 30 days after the date of approval. (Waiver subject to approval by Functional Head in the light of credit rating and business relationship with the customer).	YES	E9	912054	
d	Machinery Lease for Corporate, processing Fee	@ 0.5% of amount of finance, Minimum Rs.6,000/- non-refundable.	YES	P1	912350	

HBL			FED/ST Applicable	Charge Code	Misys Internal Account	
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
G	RURAL FINANCING					
1	PRODUCTION AND DEVELOPMENT					
	Application Processing Charges for New to Bank/Existing Renewals/Enhancement in existing exposure/Additional Product to existing customer.					
	a	Upto Rs.500 K	Rs.2,000/- Flat.	YES	L6	912070
	b	Above Rs.500 K and Upto 1 M	Rs.4,000/- Flat.			
	c	Above Rs.1 M and Upto Rs.5 M	Rs.6,000/- Flat.			
	d	Above Rs.5 M and Upto Rs.10M	Rs.8,500/- Flat.			
	e	Above Rs.10 M	0.1% of the finance amount			
	f	Per Tractor	Rs.3,000/- Flat	YES	L6	912070
2	RURAL VALUE CHAIN					
	Application Processing Charges for New to Bank/Existing Renewals/Enhancement in existing exposure/ Additional Product to existing customer.					
	a	Below Rs.10 M	Rs.10,000/- Flat.	YES	L6	912070
	b	Above Rs.10 M	0.1% of the finance amount			
	c	Property Evaluation Fee	Actual Cost			
	d	Legal Fee	Actual Cost			
	e	Credit/Market Check & Income at Actual Estimation Fee	Actual Cost			
	f	Insurance Premium Rate [if applicable]	Actual Cost			
	* All actual stamp duties, legal charges, levies along with other applicable charges will be paid by the Borrower prior to disbursement and mortgage creation.					
H	OTHER CHARGES ON ADVANCES					
1	a	For the issuance of NOC on the request of customers for creating additional / pari-passu charge/ second charge on their fixed assets for acquiring further project finances from other banks / financial institutions.	Rs.10,000/- Flat per transaction	YES	H1	930171
	b	For the issuance of NOC on the request of Customers for creating charge on their current assets.	Rs.10,000/- Flat per transaction	YES	H1	930171
2	a	Redemption of charge fee to be recovered from party when Bank officers are called before Registrar for redemption of the mortgage.	Rs.2,500/- Flat per property.	YES	H3	930173
3	a	Registration with SECP & Lawyer's charges for both Private & Public limited companies where charge on current or fixed Assets is registered.	Actual Cost - Plus Rs.1,200/- per case.	NO	G8	912315
	b	Registration of charge at Registrar's Office for Partnership / Proprietorship firms / Individual finances exceeding Rs.0.5 (M) for mortgage at registrar of Property office.	Actual Cost - Plus Rs.1,000/- per case.	NO	G8	912315
	c	For finances below Rs.0.5 (M) Partnership / Proprietorship / Individual borrowers.	Actual Cost.	NO	G8	912315
4		To mark lien on securities issued by other institutions.	Rs.500/- Flat per trip	YES	G9	930169
5		Collection/Encashment of profit coupons on Govt. Savings Certificates issued by other Banks/Saving Centers under lien with us.	Rs.250/- Flat per trip	YES	H0	930170
6		For Finances against Pledge/ Hypothecation.				
	a	Godown Rent.	Actual	NO	23	912102
	b	Stock Inspection Charges. (Hypothecation/ Pledge) inspection frequency as per credit approval and/or as per credit policy.	Rs. 2,500/- per inspection (exclusive of applicable Govt. / Provincial Taxes)	YES	H7	912324
	c	In case of Muccadum (Managed Pledge)	Rs.20,000/- per month per pledge site (exclusive of applicable Govt. / Provincial Taxes)			
	d	Other incidental expenses (Insurance Premium, Legal charges)	Actual Cost.	NO	G8	912315
	Note:- No charges in case of occasional surprise checking of godowns carried by Bank's Executives / External and Internal Auditors.					

HBL				FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
7		For Finances against Land, Building, Plant & Machinery		No	-	-
	a	Valuation	(i) Schedule of Valuation charges (for Industrial Properties only):	No	-	-
		Value of Assets	Land & Building	No	-	-
		Upto 10 M.	5000	No	-	-
		Above 10 to 25 M.	10000	No	-	-
		Above 25 to 50 M.	15000	No	-	-
		Above 50 to 100 M.	20000	No	-	-
		Above 100 to 200 M	25000	No	-	-
		Above 200 M. to 500 M.	35000	No	-	-
		Above 500 M. to 1000 M.	50000	No	-	-
		Above 1000 M. & above	@ 0.005% or Negotiable	No	-	-
		Desktop Valuation	5,000/- Per Valuation	No	-	-
		*in case valuation site is 50 KM away from Valuator Office Or RHQ Office, Rs.2,000/- is to be paid as Travelling Expenses to the Valuator				
		(ii) Schedule of Fixed Valuation Charges (for Open Plot / Agriculture land/Residential/Commercial Buildings.)				
		Value of Assets	Fixed Valuation charges Per Valuation Task*			
		-Open Plot/Agriculture Land	Rs.5,000/-	No	-	-
		-Residential House (Ground plus one story)	Rs.10,000/-	No	-	-
			(Rs.5,000/- for each additional story)	No	-	-
		-Commercial Building	Rs.5,000/- for each floor	No	-	-
		*in case valuation site is 50 KM away from Valuator Office or RHQ Office, Rs.2,000/- is to be paid as Travelling Expenses to the Valuator				
		Note: Above mentioned charges are exclusive of applicable Govt. / Provincial Taxes				
Part H CONSUMER FINANCES						
1		HBL CarLoan				
	1.1	Application Processing Fee (Inclusive of documentation charges)	Rs. 8,500/- Rs.4,000/- (For individuals applying again after 6 months or maturity of one facility or Settlement after minimum 6 months) Recovered upon Approval Inclusive of: - Documentation charges - Verification - Stamp Duty - Credit Report: Actual Upto Rs. 150/-	YES	L3	912067
	1.2	Early Settlement Charges	1. Termination prior to delivery of vehicle, @ 10% of outstanding amount at the time of settlement. 2. Termination after delivery of vehicle, @ 5% of outstanding amount at the time of settlement.	YES	K3	912346
	1.3	Partial Payment	1. Partial Payment prior to delivery of vehicle, @ 10% of amount being settled. 2. Partial Payment delivery of vehicle, @ 5% of amount being settled.	YES	K3	912346
	1.4	Vehicle Appraisal (if applicable)	Actual	YES	K3	912346
	1.5	Re-possession Charges.	Actual or Rs.50,000/- whichever is Lower.	YES	O2	912387
	1.6	Legal Notice Fee	Actual Cost.	YES	G8	912315
	1.7	Late Payment Charges	Rs.1,200/- per late payment	YES	K4	912395
2		HBL HomeLoan				
	2.1	Processing charges	Rs.10,000/-	YES	L5	912069
	2.2	Early Termination/ Settlement Charges.	10% of Principal settled 5% after 50% of Tenure has passed	YES	L0	912349
	2.3	Partial Payment Charges	10% of Principal settled 5% after 50% of Tenure has passed	YES	P4	912391
	2.4	Legal Opinion	Rs. 10,000/-	NO	G8	912315
	2.5	Property Appraisal	Rs. 3,500/- per valuation	NO	G8	912315
	2.6	Property Insurance premium	Property Insurance Premium borne by the Bank	NO	G8	912315
	2.7	Late Payment Charges	Rs. 1,000/- per late payment	YES	G8	912315
	2.8	Stamp Duty (including but not limited to Finance Documents, Transfer of Title and Mortgage Perfection)	Actual to be borne by the Customer	NO	L5	924967
3		Personal Loans				
	3.1	Processing charges (inclusive of documentation charges, verification and stamp duty)	Salary Transfer : Topup : Deposit Based : New to Bank : Institutional / Corporate Segment : Rs.4,000/- or 1.25% of the loan amount whichever is higher Rs.3,500/- or 1.25% of the loan amount whichever is higher As per Agreement.	YES	L2	912322
	3.2	Early settlement Charges.	@ 6% of outstanding finance amount.	YES	K0	912347
	3.3	Partial Payment	Partial Payment not allowed			
	3.4	Late Payment Charges	Rs. 1,000/- per late payment	YES	N7	912392
	3.5	ReadyCash				
	a.	Processing Charges	PKR 3,500 or 1.25% of the loan amount whichever is higher	YES	MD	930773
	b.	Annual Renewal Fee	PKR 3,500	YES	ME	930774
	c.	Late Payment Charges	Rs. 1,000/- per late payment	YES		

HBL				FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
4	HBL Credit Cards	HBL CreditCard	HBL FuelSaver			
a	Service Charges	Maximum 40%	Maximum 40%	NO		932531
b	BTF Service Charges	24% per annum of outstanding BTF amount.	24% per annum of outstanding BTF amount.	NO		932531
c	HBL Installment Plan (HIP) Service Charges	24% per annum of outstanding HIP amount.	24% per annum of outstanding HIP amount.	NO		932531
d	Cash Advance Service Charges	40% per annum of outstanding cash advance amount.	40% per annum of outstanding cash advance amount.	NO		932531
e	Annual Fee	Rs.4,000/- for HBL Green Card Rs.8,000/- for HBL Gold Card Rs.14,000/- for HBL Platinum Card		YES	QQ	912317
f	Supplementary Fee	Rs.2,000/- for HBL Green Card Rs.4,000/- for HBL Gold Card Rs.7,000/- for HBL Platinum Card		YES	Q1	912228
g	Monthly Fee (Basic)		Rs.250/- for HBL Fuel Saver Green Card Rs.500/- for HBL Fuel Saver Gold Card	YES	QQ	912317
h	Monthly Fee (Supplementary)		Rs.125/- for HBL Fuel Saver Green Card Rs.250/- for HBL Fuel Saver Gold Card	YES	Q1	912228
i	BTF Processing Charges	Rs.500/- or 3% of the transferred amount, whichever is higher	Rs.500/- or 3% of the transferred amount, whichever is higher	YES	Q7	914008
j	Late Fee	Rs.1,500/- per month	Rs.1,500/- per month	YES	QK	912231
k	Voucher Retrieval Fee	Rs. 1000/- per transaction	Rs. 1000/- per transaction	YES	QM	912234
l	Arbitration Charges for Disputed Transactions	US\$ 500/- or equivalent in Pak Rupee	US\$ 500/- or equivalent in Pak Rupee	YES	QM	912234
m	Card Replacement Fee	Rs. 700/- per card	Rs. 700/- per card	YES		912229
n	Cash Advance Issuance Fee	Rs. 900/- or 3% of withdrawn amount, whichever is higher	Rs. 900/- or 3% of withdrawn amount, whichever is higher	YES	QJ	912230
o	Banker's Cheque Issuance Fee	Rs.500/- per cheque	Rs.500/- per cheque	YES	62	912017
p	Early Payment Charges for installment plan	5% of remaining principal balance	5% of remaining principal balance	YES	QO	912242
q	Foreign Transaction Charges	3% of transaction amount	3% of transaction amount	YES	QP	912243
r	Card Conversion Fee	Rs.600/- per card	Rs.600/- per card	YES		912229
s	Returned Cheque Charges	Rs.1,000/- per cheque	Rs.1,000/- per cheque	Isb-N Sindh-Y Punjab-Y Bal-Y KPK-Y AJK-N Fata/Pata-N	DB	912359
t	Direct Debit Rejection Fee	Rs.900/- per month	Rs.900/- per month	YES	QL	912232
u	SMS Alert Charges	Free	Free	YES		912247
v	HBL Installment Plan Processing Charges/HIP Fees	Rs.700/- per instalment plan	Rs.700/- per instalment plan	YES		914014
5	HBL Insurance Scheme					
a	Credit Shelter	0.50% of outstanding balance		YES		912236
b	Credit Shelter Plus	0.073% of credit limit		YES		912236
c	Income Continuation - Plan-A	Rs.399/- per month		YES		912236
d	Income Continuation - Plan-B	Rs.250/- per month		YES		912236
e	Total Assurance - Plan A	Rs.300/- per month		YES		912236
f	Total Assurance - Plan B	Rs.575/- per month		YES		912236
g	Triple Health Cash Plan	Minimum Rs.175/- and maximum Rs.970/- per month (varies according to plan)		YES		912236
h	HBL Wallet Plan	Rs.199/- per month		YES		912236
i	HBL Family Protect - A	Rs.165/- per month		YES		912236
j	HBL Family Protect - B	Rs.1,650/- per year		YES		912236
k	HBL LifePlus - A	Rs.250/- per month		YES		912236
l	HBL LifePlus - B	Rs.325/- per month		YES		912236
m	HBL My Health Forever	Rs. 3,000/- per year		YES		912236
n	Credit Shield Plus	0.79% of total outstanding balance		YES		912236
6	HBL Salary Plus					
a	Processing charges	1% of overdraft limit or Rs.2,500/- whichever is higher		YES	MA	930284
b	Mark-up	Monthly Mark-up of 2.5-3% per month classification per annum 30-36%		NO		936100
c	Annual Renewal Fee	1% of overdraft limit or Rs.2,500/- whichever is higher		YES	MB	930285
Part I STANDING INSTRUCTIONS CHARGES						
1	a	Standing Order/Balance Order charges will be recovered in addition to normal remittance charges.	Rs.290/- per transaction except deduction of loan installments.	YES	65	912081
	b	Amendment of Current Standing Order	Rs.250/- Flat	YES	65	912081

HBL			FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021					
Description		Charges			
Part J	SALE & PURCHASE OF SECURITIES, SAFE CUSTODY OF ARTICLES IN SAFE DEPOSITS				
1	Withdrawal fee on shares and securities held in safe custody (to be recovered at the time of withdrawal)	@ 0.25% up to Rs.10,000/- of the paid-up and face value (Minimum Rs.80/-). @ 0.125% on amount exceeding Rs.10,000/- of the paid-up and face value (Minimum Rs.170/-).	YES	FA	912055
2	Withdrawal fee on Govt. Securities. Where shares and/or securities sold are from those held in safe custody, either commission on sale of shares and securities, as shown against item 1, or withdrawal fees, as shown against item 2 whichever is higher, will be charged, but not both.	Rs.10/- Flat per scrip. Minimum Rs.85/-	YES	FA	912055
3	Handling charges for conversion, renewal, consolidation or subdivision of Govt. Securities.	Rs.20/- Flat per scrip	YES	FA	912055
4	Fee for verifying and marking lien on Govt. Securities issued by us at the request of third party.	Rs.500/- Flat per case	YES	FA	912055
5	Handling charges for deposit of shares and other securities in safe custody marked under Lien for banking facilities:-				
	a Individual shares with verified Transfer Deed attached.	Rs.500/- Flat	YES	P7	930722
	b Sale / Purchase of shares securities held against banking facilities.	Rs.500/- Flat per transaction.	YES	FA	912055
	c Charges for holding bearer securities in safe custody on behalf of customer against banking facilities.	Rs.850/- Flat	YES	FA	912055
	d Replacement of securities under lien to the Bank.	Rs.1,000/- Flat per replacement	YES	FA	912055
6	Articles in Safe Deposit- Fee for Articles in Safe Deposit (to be recovered in advance at the time of deposit or at the commencement of each quarter).				
	a Boxes and Packages	Rs.5/- Flat per 100 cubic inches or any part thereof with a Minimum of Rs.400/- per quarter.	YES	DG	912344
	b Envelopes	Rs.3/- Flat per 25 square Inches or any part thereof with a Minimum of Rs.400/- per quarter.	YES	DG	912344
7	a Safe Deposit Lockers Fee (to be recovered in advance and at the commencement date yearly)				
	Small	Rs.4,250/- Flat per annum.	YES	F4	912310
	Medium	Rs.5,750/- Flat per annum.			
	Large	Rs.7,750/- Flat per annum.			
	Extra Large	Rs.10,000/- Flat per annum.			
	Cubicle Locker	Rs.40,000/- Flat per annum.			
	b Late payment fee	10% of the applicable annual locker rent with grace period of 30 days from the due date.	YES	QY	912805
	c Key Deposit (Will apply at the time of issuance of new locker). Note: Current Rate for the respective locker size will be applicable in case of customer status change.				
	Small	Rs.3,500/- Flat	NO	F4	912310
	Medium	Rs.4,000/- Flat			
	Large/Extra Large	Rs.6,500/- Flat			
	Cubicle Locker	Rs.50,000/- Flat			
	d Breaking Charges				
	For Small, Medium, Large & Extra Large Locker	Rs.4,000/- per Locker or actual cost whichever is more.	YES	88	912807
	Cubicle Locker	Rs.6,000/- per Locker or actual cost whichever is more.	YES	88	912807
	e Addition of New Locker Operator	Rs. 300/-	YES	F4	912310
	Note:- In case a locker is broken open for non-payment of fee and its content are retained with inventory in a separate locker, whenever the locker holder(s) visits the Bank for collection of the items, all outstanding fee (with late payment fee) and break-opening charges should be recovered before the contents are delivered.				
Part K	GUARANTEES				
1	Guarantees issued in favour of shipping companies in lieu of Bills of Lading.	Rs.2,000/- Flat	YES	A4	912018
2	Guarantees issued in favour of Collector of Customs in lieu of payment of Duties/ levies.	@ 0.60% per quarter or part thereof. @ 0.40% per quarter or part thereof for Financial Institutions. @ 0.30% per quarter or part thereof (if 100% Cash Margin or Lien over Term / Saving Deposits). Minimum Rs.1,500/- to be recovered.	YES	QC	912007
3	Other Guarantees	(i) @ 0.45% per quarter or part thereof Minimum Rs.1,500/- (ii) If secured against 100% Cash Margin, Commission @ 0.40% per quarter or part thereof Minimum Rs.1,500/-. (iii) Note:- In case the validity of guarantee is one year or more, then LG commission should be charged at prescribed applicable rate, Minimum Rs.1,500/- annually. (iv) Note:- For open-ended Guarantees, Commission to be recovered on Annual Basis as per (i) or (ii) above, as applicable or as per approval of competent authority.	YES YES YES	QC QC QC	912007 912007 912007

HBL			FED/ST Applicable	Charge Code	Misys Internal Account	
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
4	a	Cross Border Back-to-Back Guarantees including Performance Bonds, Bid Bonds, Advance Payment Guarantees issued against Counter guarantees/Standby Letter of Credit (SBLC) of Foreign Banks/ Financial Institutions of Overseas Branches.	(i) 0.45% per quarter or part thereof, Minimum USD 150/-. (ii) Commission on guarantees issued against Counter Guarantees / Standby L/Cs is determined based on issuing Bank/ Country & Value / Tenor of the Instrument, Minimum USD 150/-. These Charges will be approved on case to case basis by Financial Institutions - Global Trade Services (FI-GTS). Please refer Note No.7 (Last Page)	YES	QC	912007
	b	Advising Charges for Guarantees or SBLCs issued by the Foreign Banks/ Financial Institutions or Overseas Branches		YES	QC	912007
	(i)	If advised without any risk & responsibility	US \$ 75 or equivalent in other currencies	YES	QC	912007
	Note: The similar rate will apply in the cases of advising of subsequent amendments. Claim handling charges shall not apply except communication cost as prescribed under K(4c).		YES	QC	912007	
	(ii)	If advised duly added with Confirmation	Rates as per K 4 (c) will apply	YES	QC	912007
	c	Branches are advised to include the actual cost of Stamp Paper, Courier / Swift Charges etc. while claiming the amount of commission from the Correspondent Bank on whose behalf the Guarantee is being issued.				
5		Claim Handling on Guarantees issued on behalf of Foreign Correspondent	(i) Rs.2,000/- Flat or equivalent in FCY. (ii) Communication costs Rs.1,500/- Flat or equivalent in FCY	YES	QC	912007
6		Consortium / Syndicate Guarantees	As per term sheet applicable for the entire Syndicate members.	YES	QC	912007
	a	Note: - All guarantees issued by banks (except guarantees issued under consortium/syndication) must contain specific amount and expiry date and a date by which the claims are to be lodged. Commission to be charged from the date of issue till expiry of the claim lodgement date.				
	b	In case of the forced liability created on invocation of bank guarantees, (except Counter Guarantees or Standby Letter of Credits of Foreign Banks) mark up at Commercial rate / Approved Customer Lending rate, on daily product basis will be recovered from the date of invocation of the guarantee until complete adjustment of the forced loan & any other charges, if applicable.				
	c	Administrative fee for expired guarantee until original instrument is not yet returned to us.	(i) Rs.2,000/- Flat to be recovered on half yearly basis or on prorata basis if returned earlier. (ii) In case of 100% cash margin, no Administrative Fee will be recovered. This fee shall also not apply on the cases as prescribed under K (4). (iii) Administrative Fee may be waived on very exceptional basis with the approval of Functional Head. Note: Normal Commission shall be charged if claim is lodged within the validity of L/G, otherwise Administrative Fees should be charged.	YES	QC	912007
	d	Amendment	Rs.1,400/- Flat per amendment or commission at the rate specified above if amendment involves increase in amount or extension in period, whichever is higher.	YES	QC	912007
	e	The Bank reserves the right to charge different rates on the basis of volumes and security offered subject to prior approval by concerned sanctioning authority.				
	f	Claiming Charges in Local Guarantee	Rs.1,500/- Flat	YES	599	930102
Part L MISCELLANEOUS CHARGES						
1		Service Charges on following Accounts where Minimum monthly average balance is less than:- Rs.5,000/-for Current Account Rs.10,000/- for Value Account Rs.20,000/- for Daily Progressive Account & Rs. 20,000/- for Daily Munafa Account	Rs.43/- Flat to be recovered on monthly basis.	YES	02	930002
	Following categories of Accounts are exempt from recovery of "Service Charges"					
	1) A/cs of employees of Government/Semi-Government institutions including Armed Forces Employees/Pensioners opened for salary and pension purposes including widows/children of deceased employees eligible for family pension/ benevolent fund grant etc./ senior citizens or physically handicapped.					
	2) Accounts of Mustehiqeen of Zakat.					
	3) Accounts of Students.					
	4) Accounts of Deceased.					
	5) Loan servicing accounts (especially opened to facilitate repayment of Consumer / Agriculture Loans).					
	6) Accounts in Inactive and Unclaimed categories.					
	7) Accounts of School Management Committee (SMCs) duly constituted by Education Deptt. Govt. of Sindh.					
	8) Nominated accounts against all types of Term Deposits.					
	9) Regular Saving Accounts.					
	10) Special Non-Chequeing Accounts of Exporters (Account Type-CP).					
	11) HBL iD Accounts.					
	12) HBL Money Club Accounts.					
	13) Pardes Card Accounts.					
	14) HBL @ work.					
	15) HBL Rutba Accounts.					
	16) HBL Asaan Accounts					
	17) Basic Banking Account					
	18) HBL-HumWatan					

HBL				FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
2	Service Charges on FC Savings & FC Current A/cs, where Minimum monthly average balance is less than:-					
	i	US\$ 1,000/-	US equivalent of Rs.43/- Flat, to be recovered on monthly basis.	YES	DA	930184
	ii	€ 800/-	€ equivalent of Rs.43/- Flat, to be recovered on monthly basis.			
	iii	¥ 120,000/-	¥ equivalent Rs.43/- Flat, to be recovered on monthly basis.			
	iv	£ 700/-	£ equivalent Rs.43/- Flat, to be recovered on monthly basis.			
	v	CNY 5,000/-	CNY equivalent Rs.43/- Flat, to be recovered on monthly basis			
3	a	Transaction Charges on Value Account & Basic Banking Account	Rs.50/- per debit transaction to be charged if more than 2 customer initiated debit transactions are made during a calendar month except withdrawals made through ATM's and system generated debit transactions.	YES	B1	912093
	Note: Waiver from Transaction Charges will be allowed on Accounts belonging to category of customers, who are exempted from Service Charges as per Part-L, 1.					
	b	Transaction charges on Daily Progressive Account	Charge of Rs.50/- per debit transaction will be levied and recovered daily and this will be in addition to normal charges (if any) applicable on the particular service (i.e. Banker's Cheques) but excluding system generated debit transaction.	YES	B1	912093
	c	HBL Freedom Account	Free Transactional Services on Freedom Account (as listed in the product features). For the month in which actual balance is below Rs.25,000/- even for a day, cumulative transactions Charge @ Rs.60/- per transaction will be applicable in lump sum at month end on all customer initiated Debit Transactions during the month and it will be auto recovered by the system.	YES	B1	912093
	d	Transaction Charges on HBL Aasaan Account	Rs. 50/- per debit transaction to be charged if more than 4 customer initiated over-the-counter debit transactions are made during a calendar month, except withdrawals made through ATM's and system generated debit transactions.	YES	B1	912093
	e	Account Conversion Charges	Rs. 50/-	YES	AF	9912340
	f	FBR Collections through Branch Counter (OTC)	NIL	YES	03	912319
Cheque Book & Cheque Related Charges						
4	Cheque Book Issuance Charges	To be recovered at the time of issuance of Cheque Book :- PLS-SB Accounts and Rs.15/- Flat per leaf. All other Chequing Accounts = Rs. 12/- Flat per leaf. Note: HBL FreedomAccount, HBL at Work, and Branchless Banking Account Holders are exempted from these charges. Only first Cheque Book of 10 leaves is free for HBL MoneyClub, HBL Rutba, CNY, HBL HumWatan Accounts and HBL NISA. Subsequent cheque book for HBL MoneyClub, HBL Rutba, CNY, HBL HumWatan Accounts and HBL NISA will be charged as per SOBC.		Isb-N Sindh-Y Punjab-Y Bal-Y KPK-Y AJK-N Fata/Pata-N	90	912318
5	Stop payment of cheque	(i) Rupee A/c	Rs.450/- Flat per instruction	YES	25	912360
		(ii) F.C. A/c	US\$ 12/- or equivalent Flat per instruction	YES	25	912360
	Note:- (1) Stop payment charges are to be levied one time for stop payment instructions whether it is for one or more cheques. (2) Stop Payment Charges are applicable on HBL at Work Account. (3) HBL Freedom Account holder is exempted from these charges					
6	Charges on cheques returned in Inward Clearing/Collection to be recovered from Customers issuing the Cheques with in-sufficient balances in account or for any other reason. "due to fault of customer"	(i) Rupee A/c	Rs.550/- Flat per cheque	Isb-N Sindh-Y Punjab-Y Bal-Y KPK-Y AJK-N Fata/Pata-N	DB	912359
		(ii) FC A/c	US\$ 5/- or equivalent Flat per cheque	Isb-N Sindh-Y Punjab-Y Bal-Y KPK-Y AJK-N Fata/Pata-N	D1	911910
	Note: HBL Freedom Account holder is exempted from these charges					
7	Over the counter cash cheque returned due to insufficient balance. For all accounts (LCY/FCY)	All types of A/cs	Rs.200/- or the respective equivalent currency (Flat per cheque)	Isb-N Sindh-Y Punjab-Y Bal-Y KPK-Y AJK-N Fata/Pata-N	DB	912359
8	Photocopy of the paid cheques forwarded to Customers.	(i) Up to One year	Rs.50/- Flat Per cheque	YES	92	930092
		(ii) Above one year up to five years	Rs.200/- Flat Per cheque			
		(iii) Above five years	Rs.500/- Flat Per cheque			
9	Delivery of Cheque Book by Registered Mail/ Courier	Rs.150/- Flat		NO	27	912304
10	Issuance of SBP/NBP cheques	Rs.500/- Flat per cheque (to be retained by the originating Branch)		YES		912397

HBL				FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description			Charges			
		Account Statement & Certificate Related Charges				
11		Statement of Account sent on Daily basis through Swift Message MT-940	Rs. 1,000/- Flat per month	NO	03	912352
12		Duplicate Statements for all types of accounts, on request from customer.	NIL	-	-	-
13	a	Monthly Bank Statement	Rs. 400/- per annum.	YES	RA	912082
	b	Verification of Accounts / Bank Statements of Students Applying for Foreign Education.	Free	NO		
14		Bank Certificate for the purpose of Visa etc.	Rs.300/- Flat per certificate	YES	98	912396
15		Overseas Employment Certificate.	Rs.500/- Flat per certificate	YES	98	912396
16		Credit Information Report / Opinion.				
		Credit Information report / opinion provided locally to Banks / Other Organizations (Embassies etc).	Rs.500/- Flat	YES	93	930093
		Note:-Plus Postage / Courier / Fax Charges will be recovered as per Part 'O' as applicable.				
17		For any enquiry requested by customer beyond 3 years relating to transactions on his account.	Rs.1,000/- Flat	YES	94	930094
18		Closure of Account Charges.	Free	YES	26	930026
19		Handling of payments/ balances from deceased accounts against Succession Certificate	Rs. 500/- Flat	YES	1A	914059
20		Confirmation of balances to Auditors.	Rs.500/- Flat	YES	97	930097
		Capital Market Products/ SSC/ DSC/ NIT related Charges				
21	a	Charges on Dividend Warrants (to be recovered from dividend declaring companies).	As per Agreement with client along with TEB Functional Head approval	YES	16	912319
		Note:- i) Bank may waive charges to Customers depositing full Dividend amount in advance or Rs.50 (M) whichever is less in Dividend Account for payment of Dividend Warrants. ii) In case DWs are not printed through a Printer referred by the Bank and subsequently it is found that the DWs are rejected by NIFT while processing for payment, actual charges of NIFT applicable on Non-Standard Instruments will be recovered from the Company.		YES	16	912319
22		Share Floatation/TFCs issue charges	(i) As per Agreement with client along with TEB Functional Head approval.	YES	16	912319
			(ii) Out of pocket expenses minimum of PKR 25,000/- (as per client agreement)	YES	16	912319
23		Issuance of Right Shares/IPO	(i) As per Agreement with client along with TEB Functional Head approval.	YES	16	912319
			(ii) Out of pocket expenses minimum of PKR 25,000/- (as per client agreement)	YES	16	912319
24		Issuance of DSC/SSC/NIT on behalf of Government of Pakistan.	As prescribed by Govt.	YES	09	930721
		Utility Companies and Utility Bills related Charges				
25	a	Utility Bills Commission	Rs.8/- per bill. Note: These Charges are included in the net amount of bill	Isb-N Sindh-Y Punjab-Y Bal-Y KPK-Y	04 05 06 07 OA	912004 912026 912027 912028 914024
	b	Charges on Intercity transfer of funds pertaining to Utilities Companies.	As per agreement with Utility Companies.	YES	14	910818
		Other Services to BISE / University				
26		Other Services to BISE / University:-				
	a	Selling of admission forms / job application forms.	Rs.10,000/- per Branch per Exam. Can be waived with the approval of Functional Head	YES	20	912327
	b	To provide printed challans.		YES	20	912327
	c	Safe keeping of question papers & answer copies.		YES	20	912327
	d	Delivery of question papers to examination centres using Bank's transport.		YES	20	912327
		Note:- (i) Clarification has been conveyed vide HOK Circular: P/INST/2474 dated 17-04-2008 whereby as per SBP instructions, all branches are required not to charge Challan Collection Fees in case of B.I.S.E / University / School & other such type of Collection Accounts. (ii) No service charges shall be recovered from students depositing fee directly in the Fee Collection Account of the educational institution as per HOK Circular No. P/INST/2968 dated August 19, 2009.				

HBL			FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021					
Description		Charges			
	Salary/ Pension Disbursement & Visa Collection Fee related Charges				
27	Salary Disbursement Charges	Manual salary processing (PKR 15 per transaction)	YES	17	912325
28	Pension (Govt. Departments)	Note:- No charges from pensioners. To be recovered from employer, as per agreement. (Pensioners of KPT are exempted from levy of this charge.)	YES	18	912362
29	Visa Fee Collection	Rs.100/- Flat per application	YES		912105
	Misc. Charges				
30	Handling charges for issuance of Student Exchange Remittance permit and maintenance of Record for subsequent remittances.	Rs.500/- Flat per annum	YES		912816
31	Handling Charges on Commodity Operation	Rs.3.75 per 1000/-	YES	O6	910902
32	CHARGES ON PAYMENT OF PRIZE MONEY AND FACE VALUE OF NATIONAL PRIZE BONDS (NPB) THROUGH DESIGNATED BRANCHES:				
a	Collection of payment of prize money and face value of NPB through designated branches bank charges.	Bank Charges Rs.500/- per NPB claim upfront, and CIT as given below in section b	YES	CB	930002
b	Collection of payment of prize money and face value of NPB through designated branches cash in transit (CIT) charges.	CIT Actual - per NPB claim upfront. (Actual as payable to CIT company by the bank)	NO	CA	918018
33	SMS Alert Charges				
	SMS Alert Charges for over-the-counter transactions	Monthly Subscription of PKR 85/- per month	YES	P6	914279
	Following categories of Accounts are exempt from recovery of "SMS Alert Charges"				
	1) Deceased				
	2) Blocked				
	3) Inactive				
	4) Closed				
	5) Unclaimed				
	6) Zero Balance / Overdraft				
	7) Staff				
	8) HAW				
	9) Freedom Account				
Part M	HBL DEBIT CARD (ATM CARD) *				
1	a	Card Charges	Same charges applicable on Supplementary Cards except where mentioned		
	b	Annual fee (Primary)	PayPak Chip - Rs. 1000/- Visa Chip - Rs.1,600/- MasterCard Standard - Rs.1,600/- MasterCard Gold - Rs. 2,400/- HBL Dolmen Debit Card - Rs. 1,000/- UnionPay Chip - Rs. 1,500/- Visa Chip USD - US\$ 12/- MasterCard Titanium - Rs. 2,300/- MasterCard World - Rs.10,000/-	YES	F5 912097
	c	Annual fee (Supplementary)	PayPak Chip - Nil Visa Chip - Rs. 550/- MasterCard Standard - Rs. 550/- MasterCard Gold - N/A HBL Dolmen Debit Card - Nil UnionPay Chip - Rs. 550/- Visa Chip USD - N/A MasterCard Titanium - Rs. 900/- MasterCard World - N/A	YES	F5 912097
	d	Card Replacement fee	PayPak Chip - Rs. 300/- Visa Chip - Rs. 400/- MasterCard Standard - Rs.400/- MasterCard Gold - Rs. 600/- HBL Dolmen Debit Card - Rs. 400/- Union Pay Chip - Rs.400/- Visa Chip USD - US\$ 4/- MasterCard Titanium - Rs. 600/- MasterCard World - Rs.1,000/-	YES	F5 912097

HBL			FED/ST Applicable	Charge Code	Misys Internal Account	
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description			Charges			
	e	POS Transaction fee per transaction Local.	PayPak - NIL PayPak Chip - NIL Green Visa - NIL Visa Chip - NIL MasterCard Standard - NIL MasterCard Gold - NIL UnionPay Mag - NIL Union Pay Chip - NIL Visa USD - 1% of Transaction Amount Visa Chip USD - 1% of Transaction Amount MasterCard Titanium - NIL MasterCard World - NIL	YES	N8	912098
	f	POS Transaction fee per transaction International	PayPak - Nil PayPak Chip - Nil Green Visa - 3% of Transaction Amount Visa Chip - 3% of Transaction Amount MasterCard Standard - 3% of Transaction Amount MasterCard Gold - 3% of Transaction Amount UnionPay Mag - 3% of Transaction Amount UnionPay Chip - 3% of Transaction Amount Visa USD - 3% of Transaction Amount Visa Chip USD - 3% of Transaction Amount MasterCard Titanium - 3% of Transaction Amount MasterCard World - 3% of Transaction Amount	YES	QV	912485
	g	ATMs International (Cash withdrawal)	PayPak -Nil PayPak Chip - Nil Green Visa - 3% of Transaction Amount or Rs.300/- per Transaction, whichever is higher Visa Chip - 3% of Transaction Amount or Rs.300/- per Transaction, whichever is higher MasterCard Standard - 3% of Transaction Amount or Rs.300/-per Transaction, whichever is higher MasterCard Gold - 3% of Transaction Amount or Rs.300/- per Transaction, whichever is higher UnionPay Mag - 3% of Transaction Amount or Rs. 300/- per transaction, whichever is higher UnionPay Chip - 3% of Transaction Amount or Rs. 300/- per transaction, whichever is higher Visa USD - 3% of Transaction Amount or US\$ 3/- per Transaction, whichever is higher Visa Chip USD - 3% of Transaction Amount or US\$ 3/- per Transaction, whichever is higher MasterCard Titanium - 3% of Transaction amount or Rs.300/- per Transaction whichever is higher MasterCard World - 3% of Transaction Amount or Rs.300/- per Transaction, whichever is higher	YES	QV	912485
	h	ATMs International (Balance Inquiry)	PayPak - Nil PayPak Chip - Nil Green Visa - Rs. 225/- per Transaction Visa Chip - Rs. 225/- per Transaction MasterCard Standard - Rs. 225/- per Transaction MasterCard Gold - Rs. 225/- per Transaction UnionPay Mag - Rs. 225/- per Transaction UnionPay Chip - Rs. 225/- per Transaction Visa USD - US\$ 3/- per Transaction Visa Chip USD - US\$ 3/- per Transaction MasterCard Titanium - Rs. 225/- per Transaction MasterCard World - Rs. 225/- per Transaction	YES	QV	912485
	i	SMS Alert Charges	Free	YES	NA	914035
*Note: (i) Account based propositions: As per account terms & conditions						
2	HBL - CASH MEHFOOZ		Annual Premium			
	i	Plan - A	Rs. 3,500/-	YES	24	914178
	ii	Plan - B	Rs. 3,000/-	YES	24	914178
	iii	Plan - C	Rs. 2,000/-	YES	24	914178
3	HBL-PARDES CARD					
	a	Card Issuance Charges	Nil			
	b	Annual Fee	Nil			
	c	Service Charges	Nil			
	d	Card Replacement fee	Rs. 150/- Flat	YES	F5	912097
	e	Statement of Account	Nil			
	f	Cash Withdrawal - HBL	Nil			
	g	Cash Withdrawal - Non-HBL ATMs	Rs. 18.75 Flat per withdrawal	YES	21	910821
	h	POS Transaction Fee per Purchase	Nil			
	i	Balance Enquiry	Nil			
	j	Fund Transfer	Rs. 50/- Flat per transfer	YES	14	910818
	K	Mini Statement	Rs. 5/-	YES	RA	912082
4	MERCHANT ACQUIRING (POS)					
	a	Merchant Discount Rate	Upto 2.50% of Transaction Amount	YES	28	914169

HBL			FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021					
Part N	Description	Charges			
HBL ALTERNATE DELIVERY CHANNELS (Charges are inclusive of FED)					
1	ATM Charges				
1.1	Cash Withdrawal				
a	HBL Card on HBL ATMs	Nil	YES	21	910821
b	HBL Card on Non-HBL ATMs	Rs. 18.75 per withdrawal.	YES	21	910821
c	Cash Withdrawal Receipt Charges	Rs. 2.50 (HBL Card HBL ATMs and HBL Card on Non-HBL ATMs)	YES	22	914288
	Pay Pak, Green Visa, Gold Visa, Visa Chip, MasterCard & Union Pay.				
	Note: (No switch charges to be deducted on transactions conducted by IDPs through specific Ehsaas Kafalat Cards issued by any bank in Pakistan.				
	Free Cash Withdrawals from other Bank's ATMs for HBL at Work Account & HBL Freedom Account.				
1.2	Balance Inquiry				
a	HBL Card on HBL ATMs	Nil			
b	HBL Card on Non-HBL ATMs	Rs. 2.5/- per inquiry (Pay Pak, Visa, Master Card & Union Pay)	YES	21	914217
c	Balance Inquiry Receipt Charges	Rs. 2.50 (HBL Card HBL ATMs and HBL Card on Non-HBL ATMs)	YES	22	914288
d	HBL Card on HBL ATMs Mini Statement	Rs.5/- (Green Visa, Gold Visa, Visa Chip, Union Pay, Pay Pak)	YES	94	930094
1.3	Funds Transfer (HBL to HBL)	NIL	YES	14	910818
	Funds Transfer (HBL to Other Bank)	NIL			
	Free Funds Transfer from HBL ATMs for HBL at Work Account				
1.5	Utility Bill Payment	Nil			
1.6	HBL-ATM Biometric Transactions (On-Net)	Rs. 15 per transaction	YES	21	914190
2	HBL Phone Banking				
a	Funds Transfer Inter Branch Fund Transfer	Nil			
b	Statement Request	Rs.29/-Flat, per statement	YES	RA	912082
c	Stop Payment of Cheque(s)	(i) Rupee A/c Rs.400/- Flat per instruction (ii) F.C. A/C US\$ 10/- Flat per instruction (or equivalent in other currencies)	YES YES	25 25	912360 912360
	Note:- Stop payment charges are to be levied one time for stop payment instructions, whether it is for one or more cheques.				
d	Cheque Book request	To be recovered at the time of issuance of Cheque Book :- PLS-SB Accounts and Rs.15/- Flat per leaf. All other Chequeing Accounts = Rs. 12/- Flat per leaf. Note: HBL FreedomAccount, HBL at Work, and Branchless Banking Account Holders are exempted from these charges. Only first Cheque Book of 10 leaves is free for HBL MoneyClub, HBL Rutba, CNY, HBL HumWatan Accounts and HBL NISA. Subsequent cheque book for HBL MoneyClub, HBL Rutba, CNY, HBL HumWatan Accounts and HBL NISA will be charged as per SOBC.	Isb-N Sindh-Y Punjab-Y Bal-Y KPK-Y AJK-N Fata/Pata-N	90	912318
3	HBL Internet Banking/ HBL Mobile				
a	Subscription	Nil			
b	Funds Transfer Inter Branch Fund Transfer	Nil			
c	Inter Bank funds transfer (IBFT)	*Nil	YES	14	910818
		* will be updated as per SBP's directives			
d	Utility Bill Payment	Nil			
		Electricity	NO	04	912004
		Sui Gas	NO	05	912026
		Telephone	NO	06	912027
		Water	NO	07	912028
e	Cheque Book request	To be recovered at the time of issuance of Cheque Book :- PLS-SB Accounts and Rs.15/- Flat per leaf. All other Chequeing Accounts = Rs. 12/- Flat per leaf. Note: HBL FreedomAccount, HBL at Work, and Branchless Banking Account Holders are exempted from these charges. Only first Cheque Book of 10 leaves is free for HBL MoneyClub, HBL Rutba, CNY, HBL HumWatan Accounts and HBL NISA. Subsequent cheque book for HBL MoneyClub, HBL Rutba, CNY, HBL HumWatan Accounts and HBL NISA will be charged as per SOBC.	Isb-N Sindh-Y Punjab-Y Bal-Y KPK-Y AJK-N Fata/Pata-N	90	912318
4	HBL Branchless Banking / Konnect by HBL (Charges are inclusive of FED)				
a	Utility Bill Payment	NIL			
b	Initial Deposit - Konnect by HBL Mobile Account	NIL			
c	Cash Deposit - Konnect by HBL Mobile Account	NIL			
d	Utility Bill Payment - Konnect by HBL Mobile Account	NIL			
e	Money Transfer - Konnect by HBL Mobile Account to Konnect by HBL Mobile Account				
i)	Money Transfer Sending	Transaction Limits: Rs. 25,000/- per day for L0 accounts and Rs. 50,000/- per day for L1 accounts	NIL		
ii)	Money Transfer Receiving		NIL		
	Note 1: Transaction Limits (Separate for Sending & Receiving): Rs. 25,000/- per day for L0 accounts and Rs. 50,000/- per day for L1 accounts. If transaction is executed at agent location Rs. 10 will be charged.				

HBL				FED/ST Applicable	Charge Code	Misys Internal Account	
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021							
Description		Charges					
f	Money Transfer - Konnect by HBL Mobile Account to CNIC						
i)	Money Transfer Sending	Transfer Amount Rs. 1 - 1,000	Rs.45 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 1,001 - 2,500	Rs.90 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 2,501 - 4,000	Rs.135 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 4,001 - 6,000	Rs.190 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 6,001 - 8,000	Rs.230 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 8,001 - 10,000	Rs.265 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 10,001 - 13,000	Rs.300 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 13,001 - 15,000	Rs.340 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 15,001 - 20,000	Rs.440 per transaction	YES	K1	9914151	
	Note: If transaction is executed at agent location additional Rs.10 will be charged.						
ii)	Money Transfer Receiving		NIL				
g	Money Transfer - Cash Deposit to Other Bank Accounts at Agent's location						
i)	Inter Bank Fund Transfer (IBFT)	Transfer Amount Rs. 1 - 1,000	Rs.25 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 1,001 - 2,500	Rs.50 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 2,501 - 4,000	Rs.65 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 4,001 - 6,000	Rs.80 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 6,001 - 8,000	Rs.90 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 8,001 - 10,000	Rs.105 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 10,001 - 13,000	Rs.120 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 13,001 - 15,000	Rs.130 per transaction	YES	K1	9914151	
		Transfer Amount Rs. 15,001 - 20,000	Rs.155 per transaction	YES	K1	9914151	
	Transfer Amount Rs. 20,001 - 25,000			Rs.170 per transaction	YES	K1	9914151
h	Money Transfer - Konnect by HBL Mobile Account to HBL Core Banking Account						
i)	Fund Transfer		*NIL	YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
* will be updated as per SBP's directives							
i	Money Transfer - Konnect by HBL Mobile Account to Other Bank Accounts (IBFT)						
i)	Inter Bank Fund Transfer (IBFT)		*NIL	YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
				YES	32	9914162	
* will be updated as per SBP's directives							
j	Cash Withdrawal at Agent Location - Konnect by HBL Mobile Account						
i)	Withdrawal Amount *	Transfer Amount Rs. 1 - 200	Rs.7 per transaction	YES	35	9914165	
		Transfer Amount Rs. 201 - 500	Rs.10 per transaction	YES	35	9914165	
		Transfer Amount Rs. 501 - 1,000	Rs.18 per transaction	YES	35	9914165	
		Transfer Amount Rs. 1,001 - 2,500	Rs.40 per transaction	YES	35	9914165	
		Transfer Amount Rs. 2,501 - 4,000	Rs.70 per transaction	YES	35	9914165	
		Transfer Amount Rs. 4,001 - 6,000	Rs.100 per transaction	YES	35	9914165	
		Transfer Amount Rs. 6,001 - 8,000	Rs.130 per transaction	YES	35	9914165	
		Transfer Amount Rs. 8,001 - 10,000	Rs.175 per transaction	YES	35	9914165	
		Transfer Amount Rs. 10,001 - 13,000	Rs.225 per transaction	YES	35	9914165	
		Transfer Amount Rs. 13,001 - 16,000	Rs.275 per transaction	YES	35	9914165	
		Transfer Amount Rs. 16,001 - 20,000	Rs.325 per transaction	YES	35	9914165	
		Transfer Amount Rs. 20,001 - 25,000	Rs.375 per transaction	YES	35	9914165	
		Transfer Amount Rs. 25,001 - 30,000	Rs.470 per transaction	YES	35	9914165	
		Transfer Amount Rs. 30,001 - 40,000	Rs.555 per transaction	YES	35	9914165	
		Transfer Amount Rs. 40,001 - 50,000	Rs.680 per transaction	YES	35	9914165	
		* For transactions through HRA Account fee will be 50% of the above mentioned slab.					

HBL				FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
k	Cash Withdrawal from ATM - Konnect by HBL Mobile Account					
i)	Withdrawal Amount	Transfer Amount Rs. 500	Rs.12 per transaction	YES	35	9914165
		Transfer Amount Rs. 1,000	Rs.25 per transaction	YES	35	9914165
		Transfer Amount Rs. 1,500 - 2,500	Rs.40 per transaction	YES	35	9914165
		Transfer Amount Rs. 3,000 - 4,000	Rs.50 per transaction	YES	35	9914165
		Transfer Amount Rs. 4,500 - 6,000	Rs.60 per transaction	YES	35	9914165
		Transfer Amount Rs. 6,500 - 8,000	Rs.75 per transaction	YES	35	9914165
		Transfer Amount Rs. 8,500 - 10,000	Rs.90 per transaction	YES	35	9914165
		Transfer Amount Rs. 10,500 - 13,000	Rs.100 per transaction	YES	35	9914165
		Transfer Amount Rs. 13,500 - 16,000	Rs.125 per transaction	YES	35	9914165
	Transfer Amount Rs. 16,500 - 20,000	Rs.150 per transaction	YES	35	9914165	
l	Cash Withdrawal from HBL Core Banking Account at Agent's location					
i)	Withdrawal Amount	Transfer Amount Rs. 1 - 1,000	Rs.25 per transaction	YES	K1	9914151
		Transfer Amount Rs. 1,001 - 2,500	Rs.25 per transaction	YES	K1	9914151
		Transfer Amount Rs. 2,501 - 4,000	Rs.25 per transaction	YES	K1	9914151
		Transfer Amount Rs. 4,001 - 6,000	Rs.35 per transaction	YES	K1	9914151
		Transfer Amount Rs. 6,001 - 8,000	Rs.35 per transaction	YES	K1	9914151
		Transfer Amount Rs. 8,001 - 10,000	Rs.50 per transaction	YES	K1	9914151
m	Cash Deposit into HBL Core Banking Account at Agent's location					
i)	Deposit Amount	Transfer Amount Rs. 1 - 1,000	Rs.25 per transaction	YES	K1	9914151
		Transfer Amount Rs. 1,001 - 2,500	Rs.25 per transaction	YES	K1	9914151
		Transfer Amount Rs. 2,501 - 4,000	Rs.30 per transaction	YES	K1	9914151
		Transfer Amount Rs. 4,001 - 6,000	Rs.40 per transaction	YES	K1	9914151
		Transfer Amount Rs. 6,001 - 8,000	Rs.45 per transaction	YES	K1	9914151
		Transfer Amount Rs. 8,001 - 10,000	Rs.55 per transaction	YES	K1	9914151
		Transfer Amount Rs. 10,001 - 13,000	Rs.60 per transaction	YES	K1	9914151
		Transfer Amount Rs. 13,001 - 15,000	Rs.100 per transaction	YES	K1	9914151
		Transfer Amount Rs. 15,001 - 20,000	Rs.125 per transaction	YES	K1	9914151
		Transfer Amount Rs. 20,001 - 25,000	Rs.150 per transaction	YES	K1	9914151
		Transfer Amount Rs. 25,001 - 30,000	Rs.175 per transaction	YES	K1	9914151
		Transfer Amount Rs. 30,001 - 40,000	Rs.200 per transaction	YES	K1	9914151
			Transfer Amount Rs. 40,001 - 50,000	Rs.225 per transaction	YES	K1
n	HBL ATM biometric verification		Rs.15 per transaction			
o	Balance Inquiry - Konnect by HBL Mobile Account		NIL			
p	Transfer Out - Konnect by HBL Mobile Account to HBL Core Banking Account(Linked)		NIL			
q	Transfer in - Konnect by HBL Mobile Account to HBL Core Banking Account(Linked)		NIL			
r	View Mini Statement - Konnect by HBL Mobile Account		NIL			
s	Air Time Top Up - Konnect by HBLs Agent & Mobile Account		NIL			
t	Mobile Account Opening		NIL			
u	Average Minimum Balance required		NIL			
v	Balance Inquiry through SMS		NIL			
w	Upgrade of MW Account		NIL			
x	Corporate Clients		Pricing will be set as mutual agreement between parties involved			
y	Subscription Bundles					
i	Subscription Bundles	Agent Bundle	Rs. 500 per bundle	YES	1L	9914272
ii		Traveler	Rs. 500 per bundle	YES	1L	9914272
iii		Medics	Rs. 999 per bundle	YES	1L	9914272
iv		Debit Card Bundle	Rs. 1,200 per bundle	YES	1L	9914272
v		Economy Pro	Rs. 3,100 per bundle	YES	1L	9914272
vi		Economy Plus	Rs. 4,000 per bundle	YES	1L	9914272
Part O	DISPATCH / COMMUNICATION CHARGES					
1	Postages Ordinary	(i) Local (Within City) - Rs.30/- Flat per item.		NO	E2	912301
		(ii) Inland (Inter City) - Rs.50/- Flat per item.				
2	Postage Registered	(i) Local (Within City) - Rs.50/- Flat per item.		NO	E2	912301
		(ii) Inland (Inter City) - Rs.70/- Flat per item.				
		(iii) Foreign Rs.200/- Flat per item.				
		(iv) For Foreign Import LC Rs.1,200/- Flat per item.				
		(v) For Inland LC Rs.200/- Flat per item.				
3	Courier	(i) Local (Within City) - Rs.150/- Flat per item or actual whichever is higher.		NO	27	912304
		(ii) Inland (Inter City) - Rs.250/- Flat per item or actual whichever is higher.				
4	Foreign Courier		Rs.1,500/- Flat per item or actual whichever is higher.	NO	27	912304
5	Swift	(i) Full Text L.C / Guarantee and long messages.Rs.1,500/- Flat		NO	03	912352
		(ii) L.C / Guarantee amendment and miscellaneous short messages Rs.600/- Flat		NO	03	912352
		(iii) All other Swift Messages Rs.500/- Flat		NO	03	912352
6	Fax		Rs.100/- Flat per message.	NO	01	912358

HBL			FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021					
Description		Charges			
Part P	INVESTMENT PORTFOLIO SECURITIES (IPS)				
1	IPS Services Charges				
i	IPS Custody Service Charges	Nil			
ii	Security Movement against IPS Accounts	Only Funds Transfer charges through RTGS as per SBP guidelines	NO	AC AC	916059 914049
iii	IPS Statement	Quarterly Free On Request - Nil	NO	QS	912380
Part Q	INVESTMENT BANKING				
1	a	Advisory Fee	YES	AB	930704
	b	Succession Fee	YES	A7	930709
	c	Retainer Fee	YES	CM	930714
	d	Arrangement Fee	YES	CP	930718
	e	Underwriting Fee	YES	DC	930719
	f	Participation Fee	YES	AB	912056
	g	Monitoring Fee	YES	DK	930720
	h	Commitment Charges	YES	ED	930730
	i	Trustee / Agency Fee	YES	E0	930731
	j	Out of Pocket Expenses		E7	930732
	At actual or Negotiable on case to case basis.				
Part R	BANK CHARGES FOR GOVT. BUSINESS				
	IMPORTS				
1	Cash Letter of Credit				
a	Less than Rs. 250,000/-	0.125% of the value of the L/C	YES	QW	912801
b	Rs.250,000/- and above	0.0625% of the value of the L/C	YES	QW	912801
c	Amendment without increase in the amount.	(i) Swift Charges to be recovered (ii) Actual Confirmation Charges to be recovered, if the amendment is to add confirmation			
d	Amendment involving increase in the amount.	Charges as (a) or (b) above on increased amount.	YES	QW	912801
	Note:- The above concessory rates/charges will apply only to those Letters of Credit, which cover imports by the Government routed through State Bank of Pakistan. In case L/C is received directly from the importing government agency, normal charges are to be recovered.				
Part S	EXEMPTIONS				
a	Where Individuals maintaining daily average balance (Quarterly basis) of Rs.0.100 M in CD Account OR Rs.0.500 M in other Profit Earning Deposits / Accounts. Note:- Exemption in any income/commission shall require Functional Head Approval or as per any authority with limit delegated by him.				
b	Where Companies (Corporate / SME / Public Limited Company / Private Company / Partnership / Sole Proprietorship) and Govt. Entities, Societies, Trust etc. maintain daily average balance (Quarterly basis) of Rs.1.000 M in CD Account or Rs.10.000 M in SSB or in other Profit Earning Deposits / Accounts. Note: - Exemption in any income/commission shall require Functional Head Approval or as per any authority with limit delegated by him.				
	Exemptions can only be granted for charges included under the following "Parts of SOBC".				
1	Part-C - Foreign Currency Remittances				
2	Part-D - Other Charges on Foreign Exchange Transactions				
3	Part-E - Remittances				
4	Part-F - Bills / Collection (Excluding Documentary)				
5	Part-G - Finances / Advances				
6	Part-J - Sale & Purchase of Securities, Safe Custody of Articles in Safe Deposits				
7	Part-L - Miscellaneous Charges				
8	Part-M - HBL Debit Card (ATM Card)				
9	Part-N - HBL Alternate Delivery Channels (ADC)				
10	Part-O - Dispatch / Communication Charges				
	Note:- Charges recovered during the quarter in case of all exemptions allowed as per Sr.No.1-10 will be refunded in the months of April, July, October & January, for the previous quarters.				
Note-1:-	All Taxes / Excise Duty / With-holding Tax / Zakat / FED/ST etc levied by the Government are to be recovered from the customers in addition to Normal Charges, wherever applicable.				
Note-2:-	The applicability of FED/ST is based on understanding of the relevant laws.				
Note-3:-	The Bank manages its relationship with clients on an individual basis. The applicability of any of the charges is part of the "Total Earnings" from the customers and is dependent on the combination of products/services availed from the Bank and correspondingly the risks associated with each customer. The rates of charges for any customer will however not exceed the rates given in this schedule of charges.				
Note-4:-	Specific products of the Bank can have exemptions from charges as per their features and terms & conditions.				
Note-5:-	All negotiable charges / waiver of any charge should be approved by Functional Head or any authorized official to whom this authority is delegated with limits.				
Note-6:-	All projected annual volumes to be approved by Functional Head or any authorized official to whom this authority is delegated with limits.				
Note-7:-	All Financial Institutions (FIs) related charges will be approved on case to case basis by Financial Institutions - Global Trade Services (FI - GTS).				

HBL				FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
Part T	HBL PRESTIGE					
		HBL Prestige qualifying criteria is based on clients meeting the following deposit criteria: Current Account Deposit: PKR 5 MN or equivalent in foreign currency Savings Account Deposit: PKR 7 MN or equivalent in foreign currency Existing HBL clients maintaining average quarterly balances as per the qualification criteria above shall also qualify for HBL Prestige.				
1	Operational Waivers					
	a	Instant Starter Cheque Book and Normal Cheque Book	Free			
	b	HBL Internet Banking and HBL Mobile Application (Subscription, Funds Transfer, Payments, Cheque Book Requests)	Free			
	c	E-Statements	Free			
	d	Issuance of Banker's Cheque	Free			
	e	Cancellation of Bankers Cheque	Free			
	f	Issuance of Replacement, in case of lost Banker's Cheque	Free			
	g	Courier Delivery of Banker's Cheque	Free			
	h	Cash Deposit (i) Within City (ii) Inter City)	Free			
	i	Cash Withdrawal (i) Within City (ii) Inter City)	Free			
	j	Non-HBL Cheque deposited in local clearing and funds credited to HBL Inter-city Branch Account	Free			
	k	Local Funds Transfers (LFTs) Online Funds Transfer / Cross Branch Transfers	Free			
	l	Safe Deposit Locker Fee	Free			
	m	Late payment fee	Free			
	n	Key Deposit	Free			
	o	Breaking Charges	Free			
	p	Addition of New Locker Operator	Free			
	q	Cheque Book Issuance Charges	Free			
	r	Stop payment of Cheque	Free			
	s	Charges on Cheque returned in Inward Clearing/Collection to be recovered from Customers issuing the Cheque with in-sufficient balances in account or for any other reason. "due to fault of customer"	Free			
	t	Over the counter cash Cheque returned due to insufficient balance. For all accounts (LCY/FCY)	Free			
	u	Photocopy of the paid Cheque forwarded to Customers.	Free			
	v	Statement of Account sent on Daily basis through Swift Message MT-940	Free			
	w	Duplicate Statements for all types of accounts, on request from customer	Free			
	x	Monthly Bank Statement	Free			
	y	Bank Certificate for the purpose of Visa etc.	Free			
	z	For any enquiry requested by customer beyond 3 years relating to transactions on his account.	Free			
	aa	Account Closure Charges	Free			
	ab	Handling of payments/ balances from deceased accounts against Succession Certificate	Free			
	ac	Confirmation of balances to Auditors.	Free			
	ad	SMS Alert Charges for over-the counter transactions	Free			
	ae	Issuance of Proceed Realization Certificate	Free			
	af	Collection of FCY Cheques	Free			
	ag	Inward Telegraphic Transfers	Free			
	ah	Issuance of Zakat Deduction Certificate	Free			
	ai	Standing Instructions	Free			
	aj	Issuance of FCY Demand Draft	Free			

HBL				FED/ST Applicable	Charge Code	Misys Internal Account
SCHEDULE OF BANK CHARGES (EXCLUSIVE OF FED) EFFECTIVE FROM JULY 01, 2021 TO DECEMBER 31, 2021						
Description		Charges				
2	Debit Card					
	HBL Prestige clients will receive the HBL Prestige World Elite Debit Card with the following benefits:					
	Annual Fee (i) Primary Card (ii) Supplementary Card	Free				
	Card Replacement Fee (i) Primary Card (ii) Supplementary Card	Free				
3	Mortgages					
	i Processing Fee	Free				
4	Autos					
	i Processing Fees	50% waiver on Processing Fees		YES	L3	912067
5	Credit Card					
	HBL Prestige members will receive following benefits when applying for HBL Platinum CreditCard					
	i Annual Fee	50% waiver		Yes	F5	912097
	ii Supplementary Fee	50% waiver		Yes	F5	912097
	iii Card Replacement Fee	50% waiver		Yes	F5	912097
	iv Direct Debit Rejection Fee	Free				
	v SMS Alert Charges	Free				
6	Account Maintenance Charges					
	Quarterly Account Maintenance Charges – in case of not maintaining Quarterly Average balance criteria (after 6 months of account opening), to be deducted from any funded account of customer.	PKR 8000/- at every quarter end - inclusive of FED		YES	RB	930763
Part U HBL ROSHAN DIGITAL ACCOUNT						
	a Cheque Book Issuance Charges	Free				
	b Cheque Return Charges	Free				
	c Cash Withdrawal (Intercity)	Free				
	d Issuance of Duplicate Bank Statement	Free				
	e Outward Remittance	Free				
	f Inter Bank Fund Transfer (IBFT)	Free				
Part V ROSHAN APNI CAR						
1	1.1 Application Processing Fee (Inclusive of documentation charges)	Rs 8,500/- Rs.4,250/- (For individuals applying again after 6 months or maturity of one facility or Settlement after minimum 6 months) Recovered upon approval Inclusive of: - Documentation charges - Verification - Stamp Duty - Credit Report: Actual Upto Rs. 150/-		YES	L3	912067
	1.2 Early Settlement Charges	1. Termination prior to delivery of vehicle, @ 10% of outstanding amount at the time of settlement. 2. Termination after delivery of vehicle, @ 5% of outstanding amount at the time of settlement.		YES	K3	912346
	1.3 Partial Payment	1. Partial Payment prior to delivery of vehicle, @ 10% of amount being settled. 2. Partial Payment delivery of vehicle, @ 5% of amount being settled.		YES	K3	912346
	1.4 Vehicle Appraisal (if applicable)	Actual		YES	K3	912346
	1.5 Re-possession Charges	Actual or Rs.50,000/- whichever is Lower		YES	O2	912387
	1.6 Legal Notice Fee	Actual Cost		YES	G8	912315
	1.7 Late Payment Charges	Rs.1,200/- per late payment		YES	K4	912395