HBL

حبيب بنك المحدود
HABIB BANK LIMITED

# Safe Deposit Locker Key Replacement Form

Personal Banking and Business Banking Accountholders

NOTE: Please fill-in this form in "BLOCK" letters and sign at all required places. * Indicates mandatory field

**Date *** D D M M Y Y Y Y **Branch *** Code Name

## Account Details

Account Name *

Account Number * Customer ID *

## Request Details

Locker Branch * Code Name

Locker Details * Locker No. Locker Key No. Size ☐ Small ☐ Medium ☐ Large

Reason of Key Replacement* ☐ Lost the key ☐ Key is bent/broken ☐ Other

## Declaration

I/We request Habib Bank Limited to arrange for replacement of key(s) of the locker with the above mentioned Locker Details. I/We declare and confirm that all the information stated herein and in other documents provided to the bank by me/us is true and accurate in all respects. I/We hereby authorize the bank to debit my/our aforementioned account towards recovery of the Key Replacement Charges and any other outstanding charges pertaining to the locker.

| | | | |
|---|---|---|---|
| Accountholder Name | Signature | Signature Verfication (Branch Staff) | |
| Joint Accountholder Name | Signature | Signature Verfication (Branch Staff) | |
| Joint Accountholder Name | Signature | Signature Verfication (Branch Staff) | |
| Joint Accountholder Name | Signature | Signature Verfication (Branch Staff) | Company Stamp (For Business Accountholders only) |

## Locker Closure Checklist

**For Bank Use only**

- ☐ Customer's Account has been debited for the Key Replacement Charges
- ☐ Customer's Account has been debited for outstanding charges of the locker (if any)
- ☐ There are no outstanding dues for the locker
- ☐ Copy of Emirates ID for Primary and Joint Accountholder(s) (For UAE Nationals and Residents only)
- ☐ Copy of the passport (first page, signature page) for Primary and Joint Accountholder(s) (For Non-Residents only)

| | Name | Signature | Date |
|---|---|---|---|
| Approved by | | | |
| Processed by | | | |

## Accountholder's Acknowledgement

Locker Details Locker No. Locker Key No. Size ☐ Small ☐ Medium ☐ Large

I hereby confirm that the aforementioned request for locker keys replacement has been fulfilled, and I declare and acknowledge receipt of the above mentioned Locker and have also received the above mentioned new/replaced keys of the Locker.

| | Name | Signature | Date |
|---|---|---|---|
| Accountholder | | | |
| Signature Verified by | | | |
| New Keys Handedover by | | | |

HBL-UAE-SDL-KRF-31052017/1