
Request For Quotation (RFQ)

Restoration Work at the leased premises of HBL Bangladesh, located at Karwan Bazar

Date of Submission: 19th July 2022

Habib Bank Limited (HBL) Bangladesh is foreign commercial bank, started its operations in Bangladesh in 1976. Majority portion of the shares is owned by AKFED (Aga Khan Fund for Economic Development). Now the bank is operating in Bangladesh with total 05 branches i.e 03 branches in Dhaka, 01 branch in Chattogram and 01 branch in Sylhet. The key areas of operation are Branch Banking, Corporate & Investment Banking, Treasury, Financial Institutions & Trade Services.

HBL Bangladesh invites quotation for restoration work at the leased premises of HBL Bangladesh as per the terms & condition of the RFQ document.

1. Scope of Work:

- Restoration/Repairing work at the leased premises of HBL Bangladesh (*Former Karwan Bazar Branch of HBL Bangladesh*) located at Sumona Gani Trade Center, Plot no 2, Panthapath Road, (Karwan Bazar), Dhaka 1215.

Detailed BoQ of Restoration works

SL	Particulars	Apprx. QTY	unit	Unit Cost	Amount (BDT)
1	Dismantling RCC Walls/ Vault room Dismantling the vault room (3 side 8" RCC walls) Proper precautions to be maintained during the entire works. Removal of all rubbish/debris from the premises to external locations by the contractor at their own responsibility and risks.	380	cft		
2	Breaking/Dismantling 5" Brick Walls Breaking/Dismantling all the brick walls, plasters of the branch with proper precautions and removal of all rubbish/debris from the premises to external location by the contractor at their own responsibility and risks.	1220	sft		
3	Breaking/Dismantling of Teller counter Size: Length 16ft X Height 4 ft X depth 2 ft). made by bricks, sand, cement & tiles/granite. Breaking/ Dismantling the teller counter with maintaining appropriate precautions and removal of all rubbish/debris from the premises to external locations by the contractor at their own responsibility and risks.	1	job		
4	Breaking/Dismantling of Reception/dispatch Counter and Tea Room Counter (Made by 5" brick walls, granite and RCC slab) Breaking/ Dismantling these counters with maintaining appropriate precautions and removal of all rubbish/debris from the premises to external locations by the contractor at their own responsibility and risks.	1	job		
5	Dismantling of wooden partitions, Gypsum board partitions and wooden ceilings, wooden drops with precautions and removal of the debris from the premises to external location by the contractor at their own responsibility and risks. Apprx. QTY 850 sft.	850	sft		

SL	Particulars	Apprx. QTY	unit	Unit Cost	Amount (BDT)
6	Dismantling of all mineral board ceiling and removal the debris from the premises to external location by the contractor at their own responsibility and risks. Apprx. QTY 1800 sft	1	job		
7	Tiles re fitting work; Supply of new tiles and fitting at all the damaged areas after all dismantling works. the tiles would be similar to existing tiles (24" homogeneous Mirror tiles same as the existing). Apprx. QTY is 360 sft.	360	sft		
8	Plastering of damaged wall after all the dismantling works. Apprx. QTY 640 sft	640	sft		
9	Painting Works Painting on the walls after dismantling work and plastering walls (The color would be same as the existing color inside the branch).	2600	sft		
10	Others/ Miscellaneous works (the works other than the abovementioned line items which also includes cleaning of the premises after all the dismantling and removal works)	1	job		

Total Amount (BDT)

1 Quotation/Bid:

- 1.1 The vendor may visit the premises before submitting the quotation and understand that all responsibilities & risks for any error or omission in the quotation will bear by the vendor.
- 1.2 All queries related to this RFQ should be directed through email to manir.hossain@hbl.com. CC: sakhawat.khan@hbl.com
- 1.3 All the rates should be including VAT & Tax.

2 General Terms and Conditions:

- 2.1 HBL Bangladesh reserve its right to accept or reject any quotation/bid or whole bidding process at its own discretion and judgment without any clarification.
- 2.2 HBL reserves the right to call in further details of any or part of this RFQ and reserves the right to increase or decrease of the list of items.
- 2.3 HBL at its sole discretion may invite short listed Bidder from this RFQ, to submit detailed quotation at the discretion of the HBL Bangladesh and on successful test beds scenarios.
- 2.4 In case of consortium, company details of each consortium partner may be provided along with clear cut responsibilities and areas of expertise.
- 2.5 Terms and condition submitted by the supplier with their quotation will only be valid and applicable, if agreed by HBL. The work/purchase order issued by HBL Bangladesh will supersede all the terms and conditions of vendor's quotation.
- 2.6 The vendor those are insolvent or have filed case for bankruptcy are prohibited to submit their quotation.

2.7 HBL may also reject the bid in case:

- 2.7.1 The quotation/bid is received after the closing date and time.
- 2.7.2 The offer/offers are not found to be financially sound & viable
- 2.7.3 The quotation is incomplete and not responsive to RFQ documents.
- 2.7.4 The quotation is not technically qualified.

3 Submission of Quotation:

3.1 The interested vendors are requested to submit their quotation through e-tendering link (<https://www.hbl.com/bangladesh/bangladesh-quick-links/e-tender>). Also shared through the email. The quotation submitted **on or before 19th July 2022**.



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