

**Annex B: DOCUMENTARY EVIDENCE OF PERSON OR LEGAL ENTITY**

Name of Bidder:

*[Indicate whether an individual, partnership, or company]*

**1. If the Bidder is an individual:**

Present address:

Permanent address:

*[Attach copy of passport or other such identification]*

**2. If the bidder is a partnership, state:**

(i) Capital outlay:

(ii) The partners:

(iii) Name of partner	Address of partner	% share
(a).		
(b).		
(c).		

(iv) Date of registration of business:

(v) Date of commencement of business:

*[Attach copy of partnership agreement which has been duly registered with the concerned authorities].*

**3. If the bidder is a company:**

(i) Registered address in full:

(ii) Registration number:

(iii) Place and date of registration:

*[Attach copy of certificate of registration of company, and Articles and Memorandum of Association which have been registered with the Registrar of Companies or other such authorities as the case may be, in the country of incorporation and a copy of the profile of the company]*

(iv) Nominal share capital of the company:

(v) Issued share capital of the company:

(vi) Particulars of shareholders of the company and the share holding structure.

Name of shareholder	Address of shareholder	No. of shares held
(a).		
(b).		
(c).		

(vii) Particulars of the directors of the company:

Name of director	Address of director	Occupation of Director
(a).		
(b).		
(c).		

*[Please indicate who is the managing director, etc.]*

**4. Bank Account details in the event of any refunds are to be made by the Bank:**

- (a) Account name
- (b) Account number
- (c) Bank details
- (d) Swift code/sort code